

# **EXHIBIT “A”**

Documents and information needed for bulk grain aboard vessels:

Documents:

- Vessel's ports of call for past two years
- Vessel's Asian Gypsy Moth pre-departure inspection certification (if applicable)
- Stowage plan
- Bills of lading
- Cargo manifest
- Invoices
- Import permits (if applicable)
- Foreign phytosanitary certificates (if applicable)

Information:

- Surveyor information
- Vessel agent information
- Broker information
- Vessel name
- Anticipated arrival date
- Berth information

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510-337-~~9120~~  
9700 x 262 (Agriculture)

DAU (Document Analysis Unit) - Entry questions

## **Procedures for CBP Inspection and Processing of Bulk Grain Vessels arriving to the San Francisco Bay Area:**

- Your bulk shipments will require mandatory inspection and will be placed on hold by CBP Agriculture. All documents required for these shipments (e.g. Import Permits, Phytosanitary Certificates) will need to be received prior to any agriculture inspection taking place.
- Bulk grain vessels will arrive at anchor in San Francisco Bay and may not proceed to berth in the Sacramento River Delta until permitted by Oakland CBP Agriculture.
- CBP Agriculture Specialists (CBPAS) will board the vessel upon arrival with CBP CET Team for crew clearance and routine agriculture inspection. If the CBP CET Team chooses to not board the vessel for crew clearance and defers the crew clearance to Sacramento Staff, CBP Agriculture will still need to board the vessel at anchor in the San Francisco Bay. You must request an anchor request boarding for Agriculture with the CBP CET Marine Desk ASAP for approval before arrival of the vessel to anchor in the San Francisco Bay.
- Boarding to monitor the bulk grain sampling will be conducted during regular operating hours (0900 – 1400). No overtime or weekend boarding's will be assigned for supervision of the sampling process by CBP Agriculture.
- CBPAS will monitor the sampling process by the surveyors within each vessel hold to ensure proper sampling techniques are being followed.
- A minimum of thirty (30) representative samples will need to be collected from each hold for each commodity requiring inspection by certified surveyors who have previous USDA/CBP sampling experience. Surveyors must have equipment that can reach to a depth of at least 24 feet into the hold
- Samples must be labeled with the following information:
  - Master Bill of Lading Number
  - Location within Hold sample was taken (e.g. NW area, 10' deep)
  - Date sample taken
- Samples must be delivered to BOBAC CES at 300 Ave A, Alameda, CA 94501
- Samples will be inspected by CBPAS and final results will be given ASAP. This process can take several days depending on the circumstances. Vessel will not continue to Sacramento River Delta terminals until final results of inspection have been received and vessel is permitted to proceed by Oakland CBP Agriculture.
- If actionable pests are found, USDA will determine the final disposition of the shipment.