

IACB TC	EC NOP COR	<b>Organic Processing and Marketing Inspection Report</b> <b>Food &amp; Feed</b> <b>Inspection Report Number: 3141D-01-2015.fa</b>		Doc Nr	OP 01 F 07
			Wine		Date
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9.5.1		<b>Scope, use of trade marks and sales descriptions</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 59	<p>1. This section shall not apply to pet food and feed for fur animals.</p> <p>2. The trade marks and sales descriptions bearing an indication referred to in 9.1 may be used only if at least 95 % of the product's dry matter is comprised of feed material from the organic production method.</p>	<b>Labels to be approved before use.</b>
9.5.2	C	<b>Indications on processed feed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 60 (see 710-Article 38.13)	<p>1. Without prejudice to 9.5.3 and 9.5.1.2, the terms referred to in 9.1 may be used on processed feed provided that:</p> <p>(a) the processed feed complies all provisions of this Standard and in particular with 6.16.4, and 6.16.5, for livestock, with 11.7.1.d and 8.1 for aquaculture animals, and 8.1 for both.</p> <p>(b) the processed feed complies with the provisions of this Standard and in particular with 6.7.4.3 and 7.2;</p> <p>(c) all ingredients of plant or animal origin contained in the processed feed are from organic production</p> <p>(d) at least 95 % of the product's dry matter is organic.</p> <p>2. Subject to the requirements laid down in points (a) and (b) of paragraph 1, the following statement is permitted in the case of products comprising variable quantities of feed materials from the organic production method and/or feed materials from products in conversion to organic farming and/or non-organic materials: <b>'may be used in organic production in accordance with Regulations (EC) 834/2007 and (EC) 889/2008'</b>.</p>	<p>1-Did operator applied to ETKO for label assessment? Labels used are all approved by ETKO? 1-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: If labels were not approved by ETKO, still the labels comply the labelling requirements mentioned in this section?</p> <p>2-Is there any specific labelling used by the operator for the feed containing products from in-conversion and / or non-organic materials? <b>If yes what statement is used to indicate allowance for organic farming?</b> 2-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>There is no processed feed material dealt with for the moment, products are all single ingredient and incase required SFC will be a feed component material</b></p>
9.5.3	C	<b>Conditions for the use of indications on processed feed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 61	<p>1. The indication provided for at 9.5.2 shall be:</p> <p>(a) separate from the wording describing the product and the manufacturer</p> <p>(b) presented in a colour, format or character font that does not draw more attention to it than to the description or name of the animal feedingstuff referred to in (a) above;</p> <p>(c) accompanied, in the same field of vision, by an indication by weight of dry matter referring:</p> <p>(i) to the percentage of feed material(s) from the organic production method;</p> <p>(ii) to the percentage of feed material(s) from products in conversion to organic farming;</p> <p>(iii) to the percentage of feed material(s) not covered by points (i) and (ii);</p> <p>(iv) to the total percentage of animal feed of agricultural origin;</p> <p>(d) accompanied by a list of names of feed materials from the organic production method;</p> <p>(e) Accompanied by a list of names of feed materials from products in conversion to organic production.</p> <p>2. The indication may be also accompanied by a reference to the requirement to use the feedingstuffs in accordance with the requirements for in-conversion feed (6.7.4.3) and non-organic feed (6.7.4.4).</p>	<p>Evaluate the indications used on processed feed <b>Labels to be approved before use in case there is export of processed feed material.</b></p>
9.6		<b>Other specific labelling requirements</b>	
9.6.1		<b>In-conversion products of plant origin</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 14	In-conversion products of plant origin may bear the indication <b>'product under conversion to organic</b>	Evaluate the indication <b>"product under conversion to organic</b>

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		<b>farming'</b> provided that: 1. a conversion period of at least 12 months before the harvest has been complied with; 2. the indication shall appear in a colour, size and style of lettering which is not more prominent than the sales description of the product, the entire indication shall have the same size of letters; 3. the product contains only one crop ingredient of agricultural origin; 4. the indication is linked to the code number of the control body referred to at 9.2.	<b>farming"</b> Does it comply the requirements mentioned in this section?  <b>Ekolium dealing with only organic products.</b>
<b>10</b>		<b>Record keeping responsibilities of operators</b>	<b>Operators oblige to keep the stock and financial records for ETKO to verify:</b>
10.1	C	<b>General</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> (Nr. __POA__)
	889-Article 66	1. Stock and financial records shall be kept in the unit or premises and shall enable the operator to identify and the control body to verify: (a) the supplier and, where different, the seller, or the exporter of the products; (b) the nature and the quantities of organic products delivered to the unit and, where relevant, of all materials bought and the use of such materials, and, where relevant, the composition of the compound feedingstuffs; (c) the nature and the quantities of organic products held in storage at the premises; (d) the nature, the quantities and the consignees and, where different, the buyers, other than the final consumers, of any products which have left the unit or the first consignee's premises or storage facilities; (e) in case of operators who do not store or physically handle such organic products, the nature and the quantities of organic products bought and sold, and the suppliers, and where different, the sellers or the exporters and the buyers, and where different, the consignees. 2. The documentary accounts shall also comprise the results of the verification at reception of organic products and any other information required by the control body for the purpose of proper control. The data in the accounts shall be documented with appropriate justification documents. The accounts shall demonstrate the balance between the input and the output. 3. Where an operator runs several production units in the same area, the units for non-organic products, together with storage premises for input products must also be subject to the minimum control requirements.	<b>Did operator kept its records available as mentioned in this requirement?</b>  <b>Small trading unit, responsible very experienced and all documents kept in a separate file.</b> <b>2 sample transaction certificate chosen for traceability balance check audit. All records and document same as in ETKO certification application file (chosen TC numbers: TK.14.3141-007-C and 011-C).</b>
205.103	889-Art.26, 63, 66, 69	Are all records kept for min. 5 years?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>this is the second year with ETKO</b>
		Are records for organic raw materials available? (Invoices, delivery notes, supplier certificate..)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>there is no processing, raw materials documents kept in file</b>
		Are the compulsory informations indicated? (buyer, product, origin, organic reference, quantity, harvest date)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Raw materials documents (invoices, transport records, certificates etc.) kept in file</b>
		Are all organic certificates of suppliers available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> Comment: <b>small office and all records kept with Mr. Alexey Kachkovskiy, there is no separate file for transaction certificate application set. Sperate file for Transaction should be Implemented, All Certificates is available and they were ready for check</b>
		Are processing records available and plausible?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>there is no</b>

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			<b>processing,</b>
		Are storage records (raw material/ingoing goods, final product/outgoing goods) available and plausible?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>there is no storing unit, all products sold from supplier units store rooms</b>
		Are the records of traceability system available and sufficient to follow a batch?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> Comment: <b>small office and all records kept with Mr. Alexey Kachkovskiy, there is no separate file for transaction certificate application set. Sperate file for Transaction should be Implemented, All Certificates is available and they were ready for check and there was no missing docs.</b>
		Are agreements with subcontracted operators or subcontracting operators available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>there is no subcontractor</b>
		Are cleaning records available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment:: <b>there is no processing,</b>
		Are pest control records available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment:: <b>there is no processing,</b>
		Are analysis records available?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: analyses reports kept in file
		Are complaint record available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> Comment: <b>not received yet, Ekolium does not have complaint procedures.</b>
	C	<b>Units processing animal feed</b>	
10.8	889-Article 89	For the purposes of proper control of the operations, the documentary accounts referred to in 10.1 shall include information on the origin, nature and quantities of feed materials, additives, sales and finished products.	Did feed processor kept documentary accounts including information on the origin, nature and quantities of feed materials, additives, sales and finished products Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No feed traded yet</b>
		<b>Sale, marketing and export</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
		Are organic processed products direct sold/ exported by the operation?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Does the company buy and sell organic products from other certified operations?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are the records of incoming/ outgoing organic products available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		If yes, are name of supplier/buyer, product, quantity and organic status indicated on labelling/ records?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are all organic certificates of suppliers valid and available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		In case of sale or export, how is it assured that containers/ transport have not been treated with prohibited substances?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>

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## 11- RISK ANALYSES

<b>Analyses, pesticide residues</b> IACB 5.3, 6.5.3, 6.8.2.2, 6.8.3, 7.2, 7.5.4		
Is there an analysis plan implemented?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>analyses reports kept in file, ekolium sent samples before shipment, these samples taken by Surveyor Inspection companies.</b>	
Is a procedure implemented in case of residues found in analyses?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Samples taken by Independed Surveyor Inspection companies.</b>	
<b>Contamination Risk</b> IACB 5.3, 6.5.3, 6.8.2.2, 6.8.3, 7.2, 7.5.4		
Describe if there is contamination risk from any source related to chemical and microbiological: Do you recommend any analyses? Explain which kind of analyses are needed? <input type="checkbox"/> no contamination possible <input type="checkbox"/> from processing line <input type="checkbox"/> from conventional products <input checked="" type="checkbox"/> from transport <input checked="" type="checkbox"/> analyses needed <input type="checkbox"/> analyses not needed	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>In case of sales analyses is required from the batch being exported.</b>	
Fertiliser <input type="checkbox"/> Herbicide <input type="checkbox"/> Pesticide <input type="checkbox"/> Fungicide <input type="checkbox"/> GMO <input type="checkbox"/> Antibiotic <input type="checkbox"/> Heavy Metal <input type="checkbox"/> Microbiological <input type="checkbox"/> Water pollution <input type="checkbox"/> Radioactivity <input type="checkbox"/> Toxin <input type="checkbox"/>		
<b>Samples and analyses – Örnekler ve analizler</b>		
Analyses do exist for	<input type="checkbox"/> raw materials <input checked="" type="checkbox"/> end-products	
Samples from each batch are kept for	_____ months. There is no enough plase for analyses samples storing. Samples kept in place with supplier companies	
Analyses include GMO control?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> Comment: <b>only sunflower oil trade was done, GMO handling must be part of Quality manual</b>	

**11.1 Sampling:** (Mention in this chapter if there is any sample taken)

Indicate if no samples were taken during the inspection:

Producer no	Product	*Amount tons	Date	Seal No	Laboratory
NA				ETKO	

\*Amount: The total quantity of the sampled product. (How much product is present in the stock)

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<b>12</b>  IACB 10.1-889 Article 66	<p><b>INPUT – OUTPUT BALANCE CHECK:</b> Calculate incoming raw material and outgoing final product, give examples of different products as raw material, final product, production ratios and losses. Example: 51% Sunflower cake + 44% Sunflower oil + 5% Husk. Make an overall calculation for incoming raw material and outgoing finished product and compare with daily processing capacity. Such as daily capacity of process is 120 tons of Sunflower seeds, processed and exported material (SFC + SFO) in this facility is x tons. Take the list of processed and exported products from this unit. Take an overview electronic list and also hand written or computer registered incoming-outgoing products list.</p> <p><b>PREVIOUS YEAR CROP</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Product</th> <th style="width: 15%;">Bought products kg</th> <th style="width: 15%;">Processed products kg</th> <th style="width: 15%;">Sales Org kg</th> <th style="width: 15%;">Sales Conv kg</th> <th style="width: 15%;">Total loss kg</th> <th style="width: 10%;">Stock kg</th> </tr> </thead> <tbody> <tr> <td>Sunflower oil</td> <td>(b) (4) tons</td> <td style="text-align: center;">-</td> <td style="text-align: center;">(b) (4) tons</td> <td style="text-align: center;">-</td> <td style="text-align: center;">(b) kgs</td> <td style="text-align: center;">-</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>2 sample transaction certificate chosen for traceability balance check audit (chosen TC numbers: TK.14.3141-007-C and 011-C). All records and document same as in ETKO certification application file. Sources of the products "3120 Sadeko Organic",</p> <p><b>ACTUAL YEAR CROP</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Product</th> <th style="width: 15%;">Bought products kg</th> <th style="width: 15%;">Processed products kg</th> <th style="width: 15%;">Sales Org kg</th> <th style="width: 15%;">Sales Conv kg</th> <th style="width: 15%;">Total loss kg</th> <th style="width: 10%;">Stock kg</th> </tr> </thead> <tbody> <tr> <td>None</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Product	Bought products kg	Processed products kg	Sales Org kg	Sales Conv kg	Total loss kg	Stock kg	Sunflower oil	(b) (4) tons	-	(b) (4) tons	-	(b) kgs	-																						Product	Bought products kg	Processed products kg	Sales Org kg	Sales Conv kg	Total loss kg	Stock kg	None																											
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13	IACB 10.1-889 Article 66	ADDENDUM PAGES TO BE INCLUDED	Attached	Not attached	Not applicable	Comment incase NA and Not Attached
		Documents				
		Facility map (for each operation belonging to: stores, sites etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Production Process Diagram: (For each final product a separate one)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Samples of all labels to be used on products	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Labels to be approved before use.
		Book keeping records explaining product flow and traceability. Copy of records kept in computer system, hand written registration documents, input-output balance calculation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		Product and water (if valid) analyses reports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		Product specification	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Last inspection report and certificate (if the unit has been certified by other agencies)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	By ETKO
		Processor agreement for subcontracted facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Processor organization chart	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are only 2 pewrson in the office.
		Processor chamber of commerce register document	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		List of processing aids and GMO Free Declarations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		List of raw materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Product list
		List of finished products	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Product list
		List of suppliers purchasing certified products and related certificates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	In file
		List of cleaning agents used	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		List of pest control material used	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

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## 14 EVALUATION RESULTS

A	Inspector Section: List in this section the points you described as possible deficiency/Point of Attention. (Extend this table to add all points deemed necessary)	Reviewer section: Deficiencies must be reviewed by a different person than the inspector. Name reviewer:			
	Possible Deficiencies "Point of Attention" to be reported:	Evidence Provided Explain shortly evidence provided	Review results of Deficiencies:		
			Complies	No Compliance	Annex No
No 1	5.3 - Quality manual to be prepared				
No 2	5.9 - GMO handling must be part of quality manual				
No 3	9.1 Labels to be approved before use.				
No 4	10.1 Separate file for organic transaction				
No 5	10.1 Compliant procedure				
No 6					
No 7					

B	Inspector Section: List in this section the points you described as possible nonconformity. (Extend this table to add all points deemed necessary)	Reviewer section: Nonconformities must be reviewed by a different person than the inspector. Name reviewer:			
	Possible Nonconformities to be reported:	Evidence Provided Explain shortly evidence provided	Review results of Nonconformities:		
			Complies	No Compliance	Annex No
No 1	NA				
No 2					
No 3					
No 4					
No 5					
No 6					
No 7					

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C	EVALUATION OF THE OPERATION
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Deficiencies are described in Section "Possible Deficiencies to be reported"</li> <li>For deficiencies, a separated "non-compliance" report is issued by ETKO. A first review by ETKO office will indicate to the operator the corrective measures to be implemented as well as a deadline.</li> <li>The deficiencies must be rectified within the deadlines specified in order to continue the certification process.</li> </ul>
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Noncompliances were revealed and are described in Section "Possible Noncompliances to be reported"</li> <li>For non-compliances, a separated non-compliance report is issued by ETKO. A first review by ETKO office will indicate to the operator the corrective measures to be implemented as well as a deadline.</li> <li>ETKO must be informed of the rectification of these noncompliances within the deadlines specified before a decision on certification can be made.</li> </ul>
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Operation meets requirements of IACB Equivalent Standard to Regulations (EC) 834/2007 and 889/2008</li> <li>Certification is recommended</li> </ul>
<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> <li>Operation meets requirements of NOP (National Organic Program, USDA) NOP and COR Canadian Organic Regyme</li> <li>Certification is recommended</li> </ul>
D	REPORTING
<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> <li>The operation / company has received a copy of the inspection report</li> </ul>
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>The operation / company will be sent a copy of the inspection report within the next 30 days.</li> </ul>

Place ... **Ecolium LLC.**

Date ... **24.12.2015**.....

Signature Inspector	Signature Responsible for Operation
(b) (6), (b) (7)	<b>ALEXEY KACKOVSKIY</b>



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Inspector Opinion

Ekolium project was started in 2013, This is the third year with ETKO certification. Ekolium buy and sell organic certified product, they buy product from certified sources, and mainly they work with Sadeko Organic LTD.

The project owner and responsible of the company is Alexey Khackovski who is very experienced organic farming. He was an old inspector and he is still work as consultant about organic farming.

# CERTIFICATE

Certificate of Organic Operation

No: UA-3141D-01.2015.NOP

Issued to

**EKOLIUM LLC – UKRAINE**

**9, Boryspilska Str, Kiev, 02099, Ukraine**

ETKO has performed an inspection, as mentioned in articles of the "NOP regulation Final Rule 7 CFR Part 205", on organic production of agricultural products and indications referring there to on agricultural products and foodstuffs, assigned by the following company. This certificate refers only the organic origin and the equivalence to the NOP Final Rule.

Any reference to the organic production made has to respect the requirements as determined in Subpart D of the rule. Any other rules of labeling as determined by national food acts have to be followed.

## Scopes: HANDLING

### 100% Organic (&205.301 a);

Product no	Name product	Product Category	Status
1	Barley	A,D,E	Org
2	Buckwheat	A,D,E	Org
3	Corn	A,D,E	Org
4	Flax	A,D,E	Org
5	Lupine	A,D,E	Org
6	Millet	A,D,E	Org
7	Mustard	A,D,E	Org
8	Oat	A,D,E	Org
9	Peas	A,D,E	Org
10	Pumpkin	A,D,E	Org
11	Rapeseeds	A,D,E	Org
12	Rye	A,D,E	Org
13	Sorghum	A,D,E	Org
14	Soybean	A,D,E	Org
15	Spelt (Wheat)	A,D,E	Org
16	Sunflower	A,D,E	Org
17	Walnut	A,D,E	Org
18	Wheat	A,D,E	Org

\*Product categories; Unprocessed plant products (A), Processed agricultural products for use as food (D), Processed agricultural products for use as feed (E), Vegetative propagating material and seeds for cultivation (F)

This certificate is valid for the above mentioned products. Certification renewal must be done annually before the anniversary date. Once certified, a production or handling operation's organic certification continues in effect until surrender, suspension or revocation.

Based on the annual inspections, which ETKO performs, this certificate is updated and kept into force.

The certificate must be returned to ETKO on the day of cancellation of the certification contract or on suspension or revocation of the certification

Place and date of issue  
Effective date of certification  
Next renewal date  
Last Inspection date

Izmir, TURKEY, December 31, 2015  
November 07, 2013  
December 31, 2016  
December 24, 2015

	<p>On Behalf of ETKO <b>MUSTAFA AKYUZ</b></p> 	<p>ETKO 160 Sok 13/3 35100 Bornova IZMIR – TURKEY T: +902323397606, F: +902323397607 Email: <a href="mailto:info@etko.org">info@etko.org</a>, <a href="http://www.etko.org">www.etko.org</a></p>
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The authenticity and validity of this document can be verified on [www.etko.org](http://www.etko.org)

	<b>CERTIFICATION PROPOSAL BELGELENDİRME ÖNERİSİ</b>	No doc	GP 13 F 01
		Date	07.12.2015
		Rev.No	03
		Page	1

<b>Company Name:</b> Müteşebbis adı	EKOLIUM LLC
<b>Licensee number:</b> Lisans no	3141D-01
<b>Address:</b>	9, Boryspilska Str, Kiev, 02099, Ukraine

Initial Certification İlk Sertifikalandırma	Recertification	Continuation Devamlılık
<b>Change to certification and reason for change: (Attach Copy of Certificate)</b> Sertifikasyonun değiştirilmesi ve nedeni (Sertifikayı ekleyiniz)		
<b>Change of Address</b> Adres değişikliği	-	<b>Change of production</b> Üretimde değişiklik
<b>Change of Name</b> İsim değişikliği	-	<b>Change of processing</b> İşletmede değişiklik
<b>Change of products</b> Ürün değişikliği	-	<b>Change of status</b> Statü değişikliği
	-	<b>Other (Please state):</b> Diğer (Açıklayınız)

<b>Standard(s):</b> (To be displayed on certificate) Yönetmelikler (Sertifikada belirtilecek olan)	NOP
<b>Scope of certification</b> Sertifikasyonun kapsamı	Handling; Barley, Buckwheat, Corn, Flax, Lupine, Millet, Mustard, Oat, Peas, Pumpkin, Rapeseeds, Rye, Sorghum, Soybean, Spelt (Wheat), Sunflower, Walnut, Wheat

<b>RECOMMENDATION OF CERTIFICATION</b>	
<p>I declare that this inspection was performed in accordance with the requirements of the ETKO Certification System, and I ensured that all production processes and documents have been reviewed. All the non-conformities affecting the status of the product and production unit have been cleared. All documentation as required by the ETKO Certification System is present and correct. I have fully completed the Inspection Documents and agree with the recommendation for certification. The Client file structure is as specified within the ETKO Procedures and is available for inspection when requested.</p> <p>Bu kontrolün ETKO Kontrol Sisteminin gerekliliklerine uygun olarak gerçekleştirildiğini, ve üretim ve proses ile ilgili olan bütün işlemleri ve dokümanları kontrol ettiğimi beyan ederim. Bütün uygunsuzluklar düzeltici faaliyetlerle kapatılmıştır. ETKO Sertifikasyon Sistemi gereği olan bütün dokümanlar doğru ve mevcuttur. Kontrol raporunu tamamı ile değerlendirdim ve sertifikasyonun önerilmesi için hemfikirim. Müteşebbis dosyası ETKO Prosedürlerinde açıklandığı gibi olup istendiğinde kontrol için hazırdır.</p>	

<b>Name inspector:</b> Kontrolör İsim	(b) (6), (b) (7) (C)	<b>Signed:</b> İmza	(b) (6)	<b>Date:</b> Tarih	31.12.2015
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<b>Certifier Final Approval – Son Onay</b>					
I have fully reviewed the Inspection Documents and agree with the certification decision.					
<b>Name certifier</b> Sertifiker İsim	(b) (6)	<b>Signed:</b> İmza	(b) (6)	<b>Date:</b> Tarih	31.12.2015
<b>Authorised Accreditation Status</b> Akreditasyon bilgileri	NOP USDA				
<b>Certificate Validity Date:</b> Sertifika son onay tarihi	31.12.2016	<b>Original Validity Date:</b> Sertifika ilk onay tarihi:	07.11.2013		



## KONTROL DETAY PLANI INSPECTION DETAILED PLAN ORGANIC

Doküman No	OP 05 F 04
TARİH	21.07.2016
REV. NO.	05
SAYFA	1/4

### Dear responsible

ETKO assigned following inspector(s) to realize the inspection as scheduled below. In case of an objection for the inspector and the program ETKO must be informed within 2 days.

You can find below the audit program for your operations. ETKO Auditor(s) will come to your office to start the audit together with your responsible staff for the program you are running. It is very important to have all responsible staff and all valid Quality Management System documentation and records of your production to save time and finish the audit. This will save your time and also cost. Audit will start with opening meeting and then proceed to the site audit to inspect production, handling practices, sampling, record control etc., and finally will finish with Closing Meeting, auditor will summarize the audit results.

### During the audits at least following staff members must be present:

- Producer / Responsible person for production / Program Manager
- Management representative
- If valid, internal inspector who did internal inspections to the producers
- QMS responsible.

### During the audit at least following records must be available and ready for audit:

Traceability records including:

- Harvest quantities
- Production / Processing records
- Stock amounts
- Marketing records and related documents.

### Other documents:

- Internal inspection records
- Internal Audit records
- Analyses results (when valid soil, water, product)
- Records of the previous Nonconformities, corrective actions taken and implementation of the Corrective Actions. (when valid)

### Analyses:

- ETKO use approved laboratories which is listed on the website. In case you have an objection to any of them you must inform ETKO on time (latest during inspection)

**If you have any comments and question do not hesitate to contact to us.**

**[info@etko.org](mailto:info@etko.org) T:+90-232-3397606 F:+90-232-3397607**

NOTE: Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür

	<b>KONTROL DETAY PLANI</b> <b>INSPECTION DETAILED PLAN ORGANIC</b>	Doküman No	OP 05 F 04
		TARİH	21.07.2016
		REV. NO.	05
		SAYFA	2/4

Operator Name	EKOLIUM	Date prepared	09.09.2016
Operator No	3141D-01	Date inspection	07.10.2016
Inspector name	(b) (6), (b) (7)	Signature inspector	(b) (6)
Inspector Assignments Authorized	Ceren Bayazit	Signature Assignmen Authorized	
Operator Responsible Name	Alexey Kachhovskiy	Signature Responsibl	
<input type="checkbox"/>	We accept the inspector assigned and declare that we did not have any commercial relationship with him/her since last 24 month		
<input type="checkbox"/>	We do not have any family or any other relationship with the assigned inspector to violate confidentiality and neutrality rules.		
<input type="checkbox"/>	I declare as assigned inspector I took the necessary inspection documents, procedures and when valid the latest inspection results of the operator from ETKO.		
Scope	<input type="checkbox"/> TC 27676/2010	<input type="checkbox"/> EC Equivalent IACB St	<input checked="" type="checkbox"/> NOP
	<input type="checkbox"/> BIOSUISSE	<input type="checkbox"/> KANADA/(COR)	<input type="checkbox"/> Diğer
Aim of the inspection	<input type="checkbox"/> Initial inspection	<input checked="" type="checkbox"/> Surveillance	<input type="checkbox"/> Follow up
<input type="checkbox"/> COSMOS	<input type="checkbox"/> TEXTILE OCS	<input type="checkbox"/> TEXTILE GOTS	<input type="checkbox"/> Unannounced
Course of the inspection	Date 06.10.2016 Time	Unit	Comment
Trader/Handler	14.00-14.20	VIP	Opening meeting (20min):
	14.20-16.50		-Traceability, Document and record control (60min): -OCP Evaluation (90 min)
	16.50-17.20		Closing meeting, providing of inspector findings, summary (30min).

NOTE:.. Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür

No	İşletme – Process & Handling Konu - Subject	Denetleme Inspection		
		Evet Yes	Hayır No	G/D N/A
1	Opening Meeting and presentation of Inspection team. Açılış toplantısı,ETKO ve Denetim ekibinin tanıtılması			
2	Meeting processor - İşletmeciyle görüşme			
3	Regulation present - Yönetmeliklerin mevcudiyeti			
4	Evaluation non conformities - Geçmiş ihlaller ile ilgili görüşme			
5	Inspection processing lines - İşletme hatlarının ziyaretleri			
6	Facility plan, process flow charts – Yerleşim planları, işleme akış şemaları kontrol edilmesi			
7	Store check - Depoların kontrol edilmesi			
8	Hygiene - İşletmenin genel temizliği, hijyen			
9	Contamination possibilities from surrounding - Çevresel etmenlerden bulaşma riski			
10	Facility pest management - İşletmede Zararlı Mücadelesi			
11	Propagation material store - Kullanılan üretim materyalinin depolanması			
12	Production inputs GMO Free Declarations – Üretim girdilerinin ve GMO dan arı belgelerinin incelenmesi			
13	Water used and the source - Kullanılan su ve kaynağı			
14	Waste water and waste water treatment - Atıksu ve arıtma tesisi			
15	Packing, labelling control - Paketleme, etiketleme kontrolü			
16	Documentation control, marketing, incoming, outgoing, loss and stock books – İşletme kayıtları ve pazarlama bilgileri, giriş, çıkış, fire ve stok miktarları.			
17	Sampling for analyses and evaluation of the results – Analiz için örnekleme ve tahlil sonuçlarının incelenmesi			
18	Separation of organic and in conversion from conventional – İşletmede Organik ve geçiş ürünlerinin normal ürünlerden ayrımı			
19	Transport of goods to processing unit - Ürünün proses yerine ulaştırılması			
20	Sale and transport system to the buyer - Ürünün alıcıya satılması ve taşıma şekli			
21	Training of the personnel dealing with organic – İşletmede çalışanların organik ürünlerle ilgili eğitimi			
22	Inspection of certified goods by other CBs – Diğer kuruluşlardan sertifikalı ham ve işlenmiş ürünlerle ilgili kontroller			
23	<b>Quality Management System (If present) – Critical Control Points</b> İşletmeye ait yürütülen Kalite Yönetim Sistemi (mevcut ise) – <b>Kritik Kontrol Noktaları</b>			
24	Product specifications – Ürün Spesifikasyonları			
25	<b>Control of usage Of Logo, Licences, Conformity Marks</b> <b>Logoların, Lisansların, Uygunluk İşaretinin Kullanımının Kontrolü</b>			
26	Closing meeting and reporting of results Kapanış toplantısı, Uygunsuzlukların sunulması ve Raporlama			

NOTE:.. Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür



## KONTROL DETAY PLANI INSPECTION DETAILED PLAN ORGANIC

Doküman No	OP 05 F 04
TARİH	21.07.2016
REV. NO.	05
SAYFA	4/4

No	Farm Production – Zirai Üretim Konu – Subject	Denetleme Inspection		
		Evet Yes	Hayır No	G/D N/A
1	Opening Meeting and presentation of Inspection team. Açılış toplantısı,ETKO ve Denetim ekibinin tanıtılması			
2	Meeting producer - Üreticiyle görüşme			
3	Regulations present - Yönetmeliklerin mevcudiyeti			
4	Evaluation non conformities - Geçmiş ihlaller ile ilgili görüşme			
5	Visiting production fields - Üretim yerlerinin ziyaretleri			
6	Inspection maps - Haritaların kontrol edilmesi			
7	Transfer of hives or animal - Hayvanların – Kovanların başka yerlere götürülmesi			
8	Inspection stables - Barınakların kontrol edilmesi			
9	Feeding animal – bees - Hayvanların - Kovanların beslenmesi			
10	Environmental contamination possibilities - Çevresel etmenlerden bulaşma riski			
11	Contamination from neighbours Komşulardan bulaşma riski			
12	Propagation material check - Kullanılan üretim materyalinin genel durumu			
13	Situation pest-disease and management - Hastalık – Zararlı Durumu ve Mücadelesi			
14	Land tillage, fertilisation - Toprak işleme, gübreleme veya besleme metodu			
15	Irrigation and source of water - Sulama şekli ve su kaynakları			
16	Harvest time and method - Hasat zamanı, şekli			
17	Post-harvest processes such as handling, transport, store, drying etc. Hasat sonrası işlemler. İlk process, taşıma, depolama, paketleme etiketleme vs.			
18	Stores situation - Depoların genel durumu			
19	Records of producers and marketing - Üretici kayıtları ve pazarlama bilgileri			
20	Sampling for analyses - Analiz için örnekleme			
21	Separation organic – in conversion - Organik ve geçiş ürününün ayrımı			
22	Transport products to processor - Ürünün proses yerine ulaştırılması			
23	Marketing system to buyers –Ürünün alıcıya satılması şekli			
24	Üreticiye ait mevcut Kalite Yönetim Sistemi (mevcut ise)			
25	Control of usage Of Logo, Licences, Conformity Marks Logoların, Lisansların, Uygunluk İşaretinin Kullanımının Kontrolü			
26	Closing meeting and reporting of results Kapanış toplantısı, Uygunsuzlukların sunulması ve Raporlama			

NOTE:.. Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür

<b>APPLICATION FORM</b> 160 Sokak 13/3 35040 Bornova – İzmir Tel: +90-232-3397606, Fax: 3397607, info@etko.org	<b>Doc Nr</b>	GP 01 F 01
	<b>Date</b>	25.05.2015
	<b>Rev Nr</b>	00
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Name Applicant	EKOLIUM, LLC		
Address	9, Boryspilska Str, Kiev, 02099, Ukraine		
Invoice Information	Ekolium, LLC PAT KB Privatbank, Kiev MFO (b) (4), code EDRPOU (b) (4) Account No (b) (4) UAH No (b) (4) EUR		
Tel/Fax/Mobile Phone	Mob.: (b) (6)		
e-mail /website	(b) (6) <a href="mailto:akachkovskiy@ukr.net">akachkovskiy@ukr.net</a>		
Applicant contact person	Alexey Kachkovskiy	*Signature	
Date	25.10.2015		

**\*This form should be signed by a duly authorized person.**

<b>Certification seek for: Indicate which regulations you want to be certified</b>			
TC 27676 <input type="checkbox"/>	Canadian Org. Reg COR <input type="checkbox"/>	NOP <input checked="" type="checkbox"/>	
IACB "Equivalent EC Regulation" <input type="checkbox"/>	Other: <input type="checkbox"/>		
<b>Please indicate if you seek for recertification</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input checked="" type="checkbox"/>	

**Indicate the language that producers and processors able to communicate:** In case there is no possibility to find inspector who is able to communicate with the local language, a translator should be provided by the applicant.

Turkish     English     French     Russian     Romanian   
 Bulgarian     Arabic     Serbian     Persian     Other:

1	Scope of Certification: Mark the options certification deemed for	
A	Unprocessed plant products	<input checked="" type="checkbox"/>
B	Organic Livestock or unprocessed livestock products	<input type="checkbox"/>
C	Aquatic products	<input type="checkbox"/>
D	Processed agricultural products as food	<input checked="" type="checkbox"/>
E	Processed agricultural products as feed	<input checked="" type="checkbox"/>
F	Propagation Material / Nursery (seedlings, young plant)	<input type="checkbox"/>
G	Wild collection	<input type="checkbox"/>
H	Beekeeping	<input type="checkbox"/>
I	Inputs for agriculture	<input type="checkbox"/>
J	Inputs for processing	<input type="checkbox"/>

<b>2- Previous Certification:</b>				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> NA <input type="checkbox"/>	
<b>Indicate below according to which regulation / standard you were certified</b>					
Regulation	EU/Equivalent IACB	NOP	COR	TC 27676	Other:
Name of the Certifier	ETKO	ETKO			
Certificates issued	Yes	Yes			
Indicate if your application / certification was denied / refused / sanctioned					
Explain reason of denial / sanction					
Indicate corrective actions taken					

<b>3-Type of Production</b>	
Individual farm	<input type="checkbox"/>
Producer group	<input type="checkbox"/>

<b>4-For Individual Farms Indicate Production Areas for Organic &amp; Conventional Production:</b>	Since which year this farm was
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Indicate below table land measures, incase livestock how many animals, species. Please also fill in the columns for conventional land, premises not included for certification. The land, premise and equipment should be identified and they will be inspected by ETKO.					certified	
Name of production place and address	Land measure (ha) or production number of animal / hive		Which products are produced		Total Number to be certified	Year
	Organic	Conventional	Organic	Conventional		

\*The applicant is responsible that the subcontracted units (if there is any producer) stated above have agreed to be inspected by ETKO.

5-For producer group					Since which year this producers were certified	
Name of production place and address	Number of parcels to be certified	Land measure (ha) or production number of animal / hive		Which products are produced		Year
		Organic	Conventional	Organic	Conventional	
n/a						

6-Processing and Handling Units: Name and address where products are stored and processed, and what is processed.				
Name of Processing & Handling unit	Address	Type of process	Which products are processed / stored	Production / storage capacity and number of employees
Ekolium, LLC	9, Boryspilska str, Kiev,02099, Ukraine	Trade, export, Administration	No storages	employees

\*The applicant is responsible that the subcontracted units (if there is any processor) stated above have agreed to be inspected by ETKO.

7-List of products to be certified			
Name product	Approximate production quantity ton		Expected Date of harvest (month) / production
	Organic	Conventional	
Single arable crops like wheat, corn, sunflower, rapeseeds etc	Organic		To be bought from certified Farms
Processed products like: sunflower oil, cake, rapeseed oil and cake, flour and groats from different type of grains	Organic		To be bought from certified processing Companies

\* In cases of products which are made with multi ingredients, please ask the OP 01 F 13 Product Specification to be sent by ETKO. This form needs to be filled in and sent back to ETKO with this application.

8-Propagation Material: Indicate name crop and material used, such as corn seeds, strawberry seedling etc..					
Name crop	Own organic produce	Bought organic produce	Bought conventional untreated	Bought conventional treated	Quantity to be Used
	n/a				

9-Soil Fertility: Indicate only for the actual year					
Crop / Type of fertilizer	Fermented manure	Compost	Mineral	Other (Indicate)	Other (Indicate)

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10-Pest, Disease Management and Weed Control: Indicate YES for valid option			
Method applied	Pest management	Disease management	Weed Control
Biological methods			
Mechanical control			
No control is required			
Pesticide / Herbicide use			
Intercropping			
Crop rotation			
Pheromone / Traps			

11-Animal husbandry: Indicate the number and type of animal: Indicate YES for valid option			
Type	Number	Feeding is done fully own produce	Part of the feed material bought
Cattle			
Dairy cows			
Sheep			
Goat			
Beehives			
Poultry			
Other..			

12-Post-harvest processing in the farm, products: Indicate YES for valid option	
Type of process & handling in farm	Short description of process
Washing	
Drying	
Threshing	
Cutting	
Packing	
Brine	
Other	
Other	

13-Storage facilities and handling, type of packing material used for storing:	
How do you store your harvested produce	Bulk <input type="checkbox"/> , Jute sacks <input type="checkbox"/> , Cardboard boxes <input type="checkbox"/> , Plastic cases <input type="checkbox"/> , Other (explain):
you have the same storage facilities for organic products and / or conventional products	
How is the storage area cleaned, explain:	
Do you use other farms stores, warehouses, silos? If yes mention the address	

14-Wild Collection			
Location of the collection	Collected crops	Approximate hectare	Declaration present for

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			<b>past 3 years</b>

15-Certified material supply from other certified sources	YES	NO
We do not buy certified material from other suppliers	<input type="checkbox"/>	<input type="checkbox"/>
We buy certified raw material and re-process in our facility or subcontracted facility. Related certificates are present for raw material we buy	<input type="checkbox"/>	<input type="checkbox"/>
We buy already final prepared product and sell, only trade: Related certificates are present for raw material we buy	<input type="checkbox"/>	<input type="checkbox"/>

16	The documents listed below should be prepared before inspection and send to ETKO.
1	The last control report if the enterprise has worked with another control body (if valid)
2	A valid Chamber of Commerce registration document or comparable for the applicant
3	Name of authorized person and position
4	Producer & processor & store lists and agreements
5	Detailed and general maps, parcel numbers.
6	Agreements made with subcontracted processors
7	Process settlement plan and product process flow charts
8	Name of Food additives or processing aids list (if valid)
9	GMO Free Declaration (if valid)
10	If valid, name of the certified inputs (Fertilizer, protection product, fodder etc..)
11	Ownership document of the fields, rental agreement, title deeds something comparable.
12	Farm / Processing facility registration document
13	Organic system plan

17-DECLARATION by The APPLICANT
<p>By submitting this application for certification, the applicant acknowledges that he/she must comply with the applicable organic production and handling standards as defined by the Regulations 834/2007 &amp; 889/2008 (Art.63) and / or Equivalence to Reg. 834/2007 and 889/2008 (point A.5.6.) and / or USDA National Organic Program, Final Rule and must submit an organic production and handling system plan according to the requirements outlined in §205.201 of the NOP Final Rule.</p> <p>The applicant may withdraw the application prior to issuance of a notice of non-compliance and in this case will neither receive a notice of non-compliance nor a denial of certification. However, the applicant still must bear all costs for all services that have been delivered until the withdrawal.</p> <p>If the application for certification is accepted, the applicant must sign the ETKO inspection contract in which all deeds and obligations are specified before the inspection and certification procedure can be continued.</p>

18-Checklist: Please check following points and make sure they are all in place before you make this application.	YES	NO
Do you have those mentioned Regulations in your operation? Yukarıda adı geçen yönetmeliklere sahip misiniz?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Did you check carefully your products are in compliance with those mentioned Regulations? Ürünlerinizin bu yönetmeliklere uygun bir şekilde üretildiğini kontrol ettiniz mi?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Did you identify any breach of the Regulations related to your products, ingredients etc? Ürünlerinizde yukarıda adı geçen yönetmeliklere aykırı herhangi bir durum tespit ettiniz mi?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Did you take corrective measures incase you identified any problems with your products for compliance?. Ürünlerinizle ilgili uyum açısından herhangi bir sorun tespit ettiyseniz, gerekli düzeltmeleri yaptınız mı?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Do you guarantee your products are in compliance with the mentioned Regulations above?. Ürünlerinizin yukarıda adı geçen yönetmeliklere uygun olduğunu teyit edermisiniz?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Did you set up your Quality Management System and system in compliance with the mentioned Regulations /Standards? If not prepared yet, you must provide minimum "Organic Compliance Plan" during the application phase. Organik yönetmelik / standartlara uygunlukla ilgili olarak Kalite Yönetim Sisteminizi oluşturduunuz mu? Şayet henüz hazır değilse en azından Organik Üretim Planını oluşturmuş olmanız gerekir.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>


	<b>APPLICATION PACKAGE REVIEW FORM</b>		BELGE NO	GP 02 F 01
	<b>BAŞVURU PAKETİ DEĞERLENDİRME FORMU</b>		TARİH	20.05.2015
	Organik - Organic		REV. NO	05
			SAYFA	1 / 2

<b>Name of applicant</b> Başvuru Sahibi firma	<b>VIP GROUP, LLC</b>		
<b>License No</b> Lisans No	<b>3188</b>	Date / Tarih	<b>20.09.2015</b>
<b>Address</b> Adres	<b>9, Boryspilska Str, Building 21 Kiev, 02099, Ukraine</b>		
<b>Tel/Fax / Telefon- Fax</b> <b>Email / Website</b>	<b>Mob.: (b) (6)</b> <b>akachkovskiy@ukr.net</b>		
<b>Contact person</b> Yetkili kişi	<b>Alexey Kachkovskiy</b>		
<b>Review made by</b> Değerlendirmeyi yapan	<b>Mustafa Akyüz</b>		

Initial Inspection İlk Kontrol	<input type="checkbox"/>	<b>Surveillance Inspection</b> Takip Kontrol	<input checked="" type="checkbox"/>	No: <b>3188-2015.ma</b>
<b>Recertification</b> yes <input type="checkbox"/> no <input checked="" type="checkbox"/>				

<i>Following documents and informations are present:</i> <i>Aşağıda adı geçen dokümanlar ve bilgiler başvuran tarafından iletilmiştir</i>	(Yes) (Evet)	(No) (Hayır)	N/A G/D
<b>Information on the applicant (General background, involvement, product range etc. certification bodies worked with):</b> Başvuran hakkında genel bilgiler (geçmiş, kapsam, ürünler vb.)	Yes		
<b>The scope of certification program concerned:</b> Sertifikasyon programının kapsamı ve ilgili olan konuları			NA
<b>Explanation of the agricultural (plant or animal) production:</b> Tarımsal üretiminizi (bitkisel veya hayvansal) açıklayınız.			NA
<b>Explanation of the processing crop by crop (processing flow chart):</b> Ürünlerin işlenmesini açıklayınız (Ürünler nerede, nasıl, hangi şartlar altında işlenecek vs. bilgiler)			NA
<b>Agricultural units:</b> Zirai Üniteler <b>Farming system:</b> Ziraat Şekli			NA
<b>Animal production (Ranges, Poultry, Fish Ponds, Bird cages etc):</b> Hayvan yetiştirme (çeşit, kümes hayvanları, balık havuzları, kuş kafesleri vs)			NA
<b>Natural Collection Areas (Forestry or wild crops)</b> Doğal toplama alanları (orman ya da doğal ürünler)			NA
<b>Processing units /İşletmeler</b>			NA
<b>Products: Ürünler</b>	Yes		
<b>Following documents should be prepared and submitted to ETKO before inspection</b> <i>Aşağıdaki dokümanların kontrol öncesinde hazırlanması ve ETKO'ya ulaştırılması gerekmektedir.</i>			
<b>The last inspection report of the previous inspection body (if any).</b> Müteşebbis şayet başka bir kontrol firmasıyla çalışmış ise en son kontrol raporu			NA
<b>Actions required from previous certification and respective corrective measures.</b> <u>Şayet daha önceden verilmiş herhangi bir uygunsuzluk var ise ve buna ilişkin düzeltici faaliyetler mevcut ise</u>			NA
<b>Registration chamber of commerce or something comparable.</b> Müteşebbisin Ticaret Odası kayıt belgesi	Yes		
<b>Farmer list and agreements.</b> Üretici listeleri ve anlaşmaları			NA
<b>Internal Assessment Documents/OCP Reports completed and approved.</b> İç Denetim Raporları / OUP onaylanmıştır	Yes		
<b>Maps (Overview, Detailed).</b>			

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür

	<b>APPLICATION PACKAGE REVIEW FORM</b> <b>BAŞVURU PAKETİ DEĞERLENDİRME FORMU</b> Organik - Organic	BELGE NO	GP 02 F 01
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Detaylı ve genel haritalar			
<b>Processor Agreements.</b> İşletmecilerle yapılan anlaşma			NA
<b>Processing facility plan and Process Flowcharts.</b> İşletme yerleşim planı ve ürün işleme akış şemaları			NA
<b>Processing aids list (if any)</b> Yardımcı ürün işleme maddeleri (geçerli ise)			NA
<b>List of ingredients (for cases with processing)</b> Kullanılan ingredientler (var ise)			NA
<b>GMO Declarations (if any)</b> Genetik modifikasyondan temizdir belgesi (geçerli ise)			NA
<b>Propagation material approvals</b> Üretim materyali onaylanmalı			NA
<b>Retroactive recognition of former farming system procedure is completed correctly?</b> Geçiş süreci kısaltmasıyla ilgili prosedürler tamamlanmış mı? TI 33 F 01			NA
<b>Certified inputs (if any) such as fertilizers, pest management materials etc.</b> Sertifikalı girdi maddeleri. (Gübre, ilaç vs gibi)			NA
<b>Total Yes/No</b> Toplam Evet /Hayır	4	-	
<b>Comments:</b> Yorumlar VIP Group deals with marketing of organic products only. They buy organic material from certified producers, processors and export it.  No questions for OCP-Processing as VIP deals with only trading activities. The questions in OCP –Process report were answered appropriately.			
Assigned inspector Atanan Denetmen*	(b) (6), (b) (7)		
All related documents are present in the application package therefore inspection can be planned. Denetim için gerekli bütün araçlar başvuru paketinde mevcuttur o nedenle denetim planlanabilir.	Majority is provided OK		
ETKO is able to do certification for the applied scope and has resources to realize it. Applicant's documents are kept in clients file. Başvuru yapılan konuda ETKO'nun yetkisi veya yeterliliği mevcut olup başvuru Kabul Edilmiştir. Başvuru belgeleri müşteri dosyasında saklanır.	Yes,		
ETKO is not able to accept this application because of the accreditation scope does not cover it or has not enough resources to realize this audit. Başvuru yapılan konuda ETKO'nun yetkisi veya yeterliliği mevcut olmadığından başvuru Kabul edilemez ve başvuru sahibine yazı ile bildirilir.	NA		

\*ETKO Assign an approved auditor to realize this inspection work. ETKO Söz konusu başvuru ile ilgili olarak yetkilendirilmiş ve nitelendirilmesi tamamlanmış denetmen atar.

\*Information letter related to refusal of the application must be attached to this form and kept in the file of Application Refusal File. Başvurunun reddine ait yazıyı bu forma ekleyip Reddedilen Başvurular dosyasına ekleyiniz.

\*Reviewer of this application pack and/or Auditor declares that the application package related to this operator is complete and inspection could be realized. Atanan denetmen başvuru paketinin tam olduğunu ve denetimin yapılabileceğini beyan eder.

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Organic compliance plan is the basic document for certification. In this plan project describes how the production activities are organized according to Organic Production Regulations. All details of activities must be given through the control points mentioned below. It is important that all questions related to production must be explained. The control points which are not related to your processing could be answered as NA (Not Applicable). ETKO application division will verify this form before the inspection and ETKO inspector will assess during the inspection. **You must submit this compliance plan before inspection takes place**, therefore you need to start updating it earlier then starting processing. It is highly recommended that non compliances you described during your annual self-assessment must be cleared by your side, before ETKO inspection takes place. Otherwise certification decision of your production may be delayed or not approved due to necessity of follow up inspection. 205.201, 205.400.

The control points could be described as: YES=Complies, NO=Does not comply, NA=Not applicable.

NCR Non-Conformity Level (MA/MI/PoA) section will be filled in by ETKO inspector.

License holder must keep this report and related all documents at least for 5 years as auditable format. All documents must be open for ETKO, State officials in working hours and copying some documents must be allowed. 205.400(d)

**This form must be filled in only for processing facilities where the product structure is changed such as "Processing. Cooking, baking, curing, heating, drying, mixing, grinding, churning, separating, extracting, slaughtering, cutting, fermenting, distilling, eviscerating, preserving, dehydrating, freezing, chilling, or otherwise manufacturing and includes the packaging, canning, jarring, or otherwise enclosing food in a container"**

Related to transport and storage activities.

Storage and transportation is still integrated in to the handling operations and covered by the Organic System Plan. The difference between processing units and these operations (storage/transport) we will not make separate certification like we do for processing facilities. Storage and transport will be evaluated under the responsibility of the licensee which we make contract and certification.

Statement: As operator I declare that I will perform the operations in accordance with IACB, TC, NOP, BIOSUISSE, KRAV, NOP and COR in the event of infringement or irregularities, I accept to inform in writing the buyers of the product in order to ensure that the indications referring to the organic production method are removed from this production.

NAME LICENSEE	VIP Group LLC. ETKO 3188		
NAME PROCESSOR			
PROCESSING SITE ADDRESS	9, Boryspilska Str, Kiev, 02099		
COUNTRY	UKRAINE		
PHONE-FAX-EMAIL	Mob.: (b) (6) , akachkovskiy@ukr.net		
ACTIVITIES	Trading organic products since 11.02.20104		
CONTACT PERSON	Alexey Kachkovskiy		
APPLICABLE REGULATIONS	<input type="checkbox"/> TC	<input checked="" type="checkbox"/> NOP / COR	<input type="checkbox"/> IACB - EC <input type="checkbox"/> Other

### 1.PRODUCTS TO BE CERTIFIED

Product specification to be verified during the inspection and joined to the final report if not submitted with the OCP.

Incase needed make a separate list.

Barley	Seeds, grouts, brans, flakes	Pumpkin	Kernel
Buckwheat	Seeds, grouts, flakes	Rapeseeds	Seeds, oil and cake/expeller
Corn	Seeds, grouts, flour meal, flakes	Rye	Seeds, grouts, flakes, brans, pasta, flour meal
Flax	Seeds, oil and cake/expeller	Sorghum	Seeds
Lupine	Seed	Soybean	Seeds, oil and cake/expeller
Millet	Seeds, grouts, flour meal, flakes	Spelt (wheat)	Seeds, grouts, flakes, brans, pasta, flour meal
Mustard	Seeds, oil and cake/expeller	Sunflower	Seeds, oil and cake/expeller
Oat	Seeds, grouts, flakes, brans, flour meal	Walnut	Kernel
Peas	Seeds, grouts, flakes	Wheat	Seeds, grouts, flakes, brans, pasta, flour meal

		General Principles	COMMENT	COMMENT
A1	205.201	Organic Compliance Plan Overview– If the information requested is available in other company documents, please provide a clear reference to the exact section of your appropriate record.		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>
A1.1	205.201(a)(6)	Facility Map: A complete facility plan is present and includes major equipment, rooms and building? <b>PLEASE ATTACH FACILITY MAP</b>	We are only office for Trading without physical contact with	VIP Group is only Trading company, they will buy and export

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			products	organic certified products from certified sources	
A1.2	205.201(a)(1) IACB 5.3	Production process diagram is present for each product (You need to provide a flow chart showing how the product moves in your plant including major equipment)? <b>PLEASE ATTACH PROCESS DIAGRAM FOR EACH PRODUCT</b>	-	"	
A1.3	IACB 5.3	A brief description of each process must be given? <b>PLEASE ATTACH THE DOCUMENTS (PROCEDURES) SHOWING FULL DESCRIPTION OF THE PROCESS OF: LABELLING, PACKAGING, STORING, TRANSPORTATION PROCESS AND OTHER PROCESS IN THE FACILITY.</b>	-	"	
A1.4	205.201(a)(1)	A brief description of production practices and procedures including the estimated frequency and volume of these production runs are present? <b>PLEASE EXPLAIN BRIEFLY PRODUCTION PRACTICES, FREQUENCY AND VOLUME</b>	-	"	
A1.5	205.201(a)(2)	Accurate Product Specifications were prepared and present for all complex products seeking certification? <b>PLEASE ATTACH PRODUCT SPECIFICATIONS</b>	We trade only singleingredient products. Specification for contract always provided by Clients.	VIP Group using local Ukrainian regulation for product specification, specifications will be given by the buyer	
A1.6	205.201(a)(3) 889-Article 63 IACB 5.3	A brief description of your quality monitoring practices is prepared? <b>PLEASE EXPLAIN HERE HOW DO YOU MONITOR ORGANIC PRODUCTION PRACTICES TO VERIFY THE ORGANIC PLAN IS EFFECTIVELY IMPLEMENTED</b>	I'm personally 13 years in organic production business and all monitoring is done by myself based on my experience	VIP Group owns by Alexey Kachkovsky who has since many years' experience in organic agriculture assigned for different organic development projects. He deals himself with quality matters.	
A1.7	205.201(a)(4) 889-Article 66 IACB 10.1	Do you have available for review by the inspector, an audit trail of documents that tracks product by identity and volume from receiving through distribution? <b>PLEASE LIST WHICH DOCUMENTS YOU KEEP FOR AUDIT TRAIL</b>	We didn't start with trade yet	No marketing took place yet, as they are planning to start with 2015 crop later in the season.	
A1.8	205.201(a)(5) 889-Article 26 IACB 7.2	A brief description of your management practices used to protect the organic commodities from potential co-mingling and contamination is present? <b>PLEASE EXPLAIN HERE HOW DO YOU AVOID CO-MINGLING AND CONTAMINATION</b>	We are not planning bulk deliveries. Always products will be packed in (b) (4)	Products are all certified from the origin, (b) (4) therefore the products are packed and sealed already in the origin where VIP Group buys the products, such (b) (4) factory.	
A1.9	889/08 Article 31.1 IACB 7.5.2	The operator shall check the closing of the packaging or container where it is required and the presence of the indications. The operator shall crosscheck the information on the label with the information on the accompanying documents. The result of these verifications shall be explicitly mentioned in the documentary accounts. <b>PLEASE EXPLAIN HERE HOW DO YOU CHECK THE</b>	We normally nominate (b) (4) (surveyor) for such procedures.	Surveyor body is contracted for the shipments and containers, checking and reporting to VIP Group. VIP Group will label the containers accordingly	

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		<b>PACKAGE AND THE ACCOMPANYING DOCUMENTS OF THE ORGANIC PRODUCT</b>		and the documents to be indicated the status of the product.	
A2		<b>Product Protection – Please maintain, and make available, Product Protection Procedures for each on-site inspection.</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A2.1	205.301 (f)(7)	Do you use exclusively <u>either</u> an organic or conventional form of any ingredient in each formula (e.g. organic raisins or conventional raisins, not both, in organic cake)? <b>PLEASE EXPLAIN YOUR PRODUCT COMPOSITION</b>	We trade singleingredient products only.	There is no complex products with different ingredients. Only single ingredient products are traded.	
A2.2	205.272(a) 889-Article 26 IACB 7.2	Do you take adequate measures to prevent, during all stages of production and storage? Commingling of organic and non-organic product and ingredients; and <b>PLEASE EXPLAIN HERE HOW DO YOU AVOID</b>	We have no any contact with products at any stage of production and storage	This is taken by the producer company and certified itself.	
A2.3	205.272(a) 889-Article 26 IACB 7.2	Contact of organic products and ingredients by prohibited substances or sanitation materials? <b>PLEASE EXPLAIN HOW DO YOU AVOID</b>	Na	NA	
A2.4	205.272(a) 889-Article 31 IACB 7.5.2	Are procedures and documentation used to protect the organic integrity of products under your control during transport? <b>PLEASE EXPLAIN HOW DO YOU PROTECT ORGANIC INTEGRITY DURING TRANSPORT</b>	We buy new (b) (4) and (b) (4) to protect products during transportation.	For oil new (b) (4) are used to protect the products from contamination. For grains usually (b) (4) are sued. Also there is an alternative (b) (4) which could be up to 24 tons within a container.	
A3	205.201(a) 205.271 889-Article 63 IACB 5.3	<b>Facility Pest Management – Please maintain, and make available, copies of your Facility Pest Management Program for each on-site inspection.</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A3.1	205.271(a)(b)	Is a structural pest management program in place that stresses sanitation and other preventive measures including mechanical traps, lures and repellants consistent with the National List? <b>PLEASE EXPLAIN HERE YOUR PEST MANAGEMENT METHOD</b>	We have only office for trading.	NA	
A3.2	205.271(c)	Are substances used inside the facility for pest control: On the National List? and <b>PLEASE LIST HERE SUBSTANCES USED INSIDE THE FACILITY</b>	Na	NA	
A3.3	205.271(c)	Used only when preventive and control measures are not effective? <b>PLEASE EXPLAIN THE REASON OF USE</b>	Na	NA	
A3.4	205.271(d)(e)	If inside facility pest control materials are used that do not appear on the National List: are they used only when prevention control measures and materials on the National List are not effective and <b>PLEASE LIST MATERIALS USED AND NOT ON THE NATIONAL LIST</b>	Na	NA	
A3.5	205.271(d)(e)	are measures taken to prevent contact of the organic products with the substance used? <b>PLEASE EXPLAIN HOW TO PREVENT CONTACT TO ORGANIC PRODUCTS</b>	Na	NA	
A3.6	205.271(f)	Are you aware that you are responsible for using materials in compliance with all local, state and federal regulations? <b>PLEASE EXPLAIN WHEN THERE IS ANY METHOD AGAINST THE ORGANIC REGULATION</b>	Na	NA	



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A3.7	205.201(a), 205.271	Does your pest management program include facility maps, incident logs and pesticide use charts? <b>PLEASE EXPLAIN</b>	Na	NA	
A4	889-A834-Art.10, 26, 35 IACB 7.2, 7.5.4	<b>Sanitation – Please maintain, and make available, Sanitation Procedures for each on-site inspection.</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A4.1	205.201(a)(5), 205.272(a)	Does this facility have a formalized sanitation program to protect the organic integrity of organic raw materials and finished goods during storage? <b>PLEASE EXPLAIN</b>	No own facilities	NA	
A4.2	205.272(a)(2)	Is there a sanitation program to prevent contamination on food contact surfaces from cleansers and sanitizers? <b>PLEASE EXPLAIN SANITATION METHOD</b>	Na	NA	
A4.3	205.272(b)(2)	If packaging materials or containers are re-used, are proper cleaning procedures maintained prior to organic use? <b>PLEASE EXPLAIN CLEANING METHOD</b>	No reuse of (b) or (b) (4) is possible	New (b) (4) used and they are hygienic, no re-use is possible.	
A4.4	205.272(b)(1)	Are all packaging materials, and containers free of prohibited synthetic fungicides, preservatives, fumigants and other contaminants? <b>PLEASE INDICATE HOW DO YOU SECURE THAT</b>	Na	There is no possibility for contamination from other sources during the storage and transport. Because oil is kept in tanks always.	
A4.5	889-Article-35.4c	Suitable cleaning measures, the effectiveness of which has been checked, have been carried out before the storage of organic products? Are these operations recorded? <b>EXPLAIN WHICH CLEANING MEASURES YOU TAKE and HOW IT IS CHECKED AND RECORDED</b>	We buy from organic certified processings and they put product at their place in our new (b)	Storage of the oil is the responsibility of the producer but transport tanks responsibility belongs to VIP Group. Tanks are totally new.	
A5	889-Article 63 IACB 5.3	<b>Quality Assurance-Please maintain, and make available, Quality Procedures for each on-site inspection.</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A5.1	205.201(a)(1-6)	Does your quality management system adequately document and provide verification of its compliance with the organic regulations? <b>PLEASE LIST DOCUMENTS RELATED TO QUALITY MANAGEMENT</b>	At the moment Quality Management is based on own experiences	There is no manual prepared yet	
A5.2	205.103(b)(4), 205.201(a)(1-6)	Is there a management system in place that covers all aspects of products (TQM, HACCP, ISO, etc.)? <b>PLEASE INDICATE WHICH QUALITY SYSTEM CERTIFICATION PRESENT</b>	No any yet	No	
A5.3	205.103(b)(4), 205.201(a)(1-6)	Do you have a procedure for documenting and addressing complaints relating to compliance with organic standards? <b>PLEASE INDICATE THE NAME OF THE PROCEDURE AND DOCUMENTS</b>	We are in process to create such procedure	As VIP Group starts lately for organic business, they did not experience with complaints and no procedure is available.	
A6	889-Article 66 IACB 10.1	<b>Record Keeping (Audit Trail) – Please maintain, and make available all record keeping for each onsite inspection.</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A6.1	205.201(a)(1-2), 205.103(a)	Are current organic certificates for all contracted handling operations maintained? <b>PLEASE EXPLAIN IF ALL SUBCONTRACTED UNITS HAVE ORGANIC CERTIFICATION</b>	We will buy only from certified operators	VIP will buy from certified sources and will keep the certificates.	
A6.2	205.103(b)(4)	Is there a formal Audit Trail in place with sufficient records to show the following: a) Raw commodity receiving, b) Lot tracking & coding, c) Certification of organic materials, d) Purchasing receipts,	We only consultancy/trade company and such commercial docs we have	In VIP Group only commercial documents are available, for the moment no documents yet.	

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		e) Production records, f) Inventories and storage locations, g) Sales, shipping and distribution of organic materials and products? <b>PLEASE LIST AND DESCRIBE RELATED DOCUMENTS OF YOUR SYSTEM</b>			
A6.3	205.109(b)3 )	Do you maintain all records for at least five (5) years?	All the records are kept from the beginning.		They understood the rule.
A6.4		Every producer, processor or operator in the organic project who sells their organic product to the final consumer will be responsible to hold an account on daily basis on the quantity that is sold. Daily account records?	Na		NA, no sales for final consumer present.
A7	834-Article 19, 23 IACB 7.4, 9.1	<b>Product composition and labelling categories</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A7.1		For complex products product specifications were prepared and send to ETKO for approval? <b>PLEASE ATTACH PRODUCTS SPECIFICATIONS</b>	Na		NA, single ingredient products are traded.
A7.2	205.105	100% organic products contains only organic ingredients except water and salt? Products are labelled "100% Organic product" <b>PLEASE LIST 100% ORGANIC PRODUCTS</b>	Na		"
A7.3		95% organic products contains minimum 95% certified organic materials and the rest 5% material complies the organic regulations lists? Products are labelled as "organic" product. <b>PLEASE LIST 95% ORGANIC PRODUCTS</b>	Na		"
A7.4	205.302	All ingredients were evaluated as how many % of organic content they have. So the percentages were calculated correct. Example: 99.5% organic sultanas + 95% organic flour+100% organic sugar+1% not certified but allowed vanilla flavour= how many percent it makes the composition? <b>PLEASE LIST HERE OR A SEPARATE SHEET THE INGREDIENTS WITH PERCENTAGES</b>	Na		"
A7.5		70% organic products contains minimum 70% organic certified ingredients and labelled as "Made with organic----" <b>PLEASE LIST IF YOU HAVE 70% ORGANIC PRODUCTS</b>	Na		"
A7.6		Traceability of the multi ingredient products are set and kept in good order for inspections. <b>PLEASE LIST MULTI INGREDIENT PRODUCTS</b>	Na		"
A7.8		In case use of conventional agriculture ingredients, you have enough evidence indicating non availability of related ingredients. , <b>PLEASE LIST CONVENTIONAL INGREDIENTS USED IF ANY AND ATTACH NON-AVAILABILITY DECLARATIONS</b>	Na		"
A7.9		All non agricultural ingredients & processing aids are included in organic regulation <b>PLEASE LIST AGRICULTURAL INGREDIENTS AND PROCESSING AIDS</b>	Na		"
A7.10	205.605	If there is any specific situation maybe unique to your operation and you are planning to use a synthetic material, processing aid or ingredient, you always refer to regulations list? <b>PLEASE LIST PROCESSING AIDS, MATERIAL OR INGREDIENT USED</b>	Na		"
A8	834-Article 19, 23 IACB 7.4, 9.1	<b>Labelling</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A8.1	205.307	When there is no labeling for bulk products do you identify organic products in the form of a lot number	The lot numbers will be generated for each lot		Labels are not yet ready as there is no

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		or other tracking device? <b>PLEASE EXPLAIN INDICATION STATUS OF ORGANIC</b>	for traceability if we will have any bulk deliveries. At the moment the label are in process to be created.	<b>demand for any product yet. When there is demand labels will be prepared and send to etko for approval</b>	
A8.2	205.307	There is always label attached to raw material and is it visible? <b>PLEASE EXPLAIN HOW DO YOU INDICATE</b>	Na yet	"	
A8.3	205.307	There is always label attached to final packed product? <b>PLEASE ATTACH THE LABELS USED or INDICATE THE LABEL CONTENT HERE</b>	Na yet	"	
A9.4	205.307	Labels for raw material and final product complies the organic regulations and approved by ETKO before use? <b>PLEASE ATTACH LABEL or INDICATE THE CONTENT HERE</b>	Na yet. Will be created and sent for approval before use.	"	
A9.5	205.300-311	Labeling categories comply the organic regulation requirements and approved by ETKO? <b>PLEASE INDICATE WHICH CATEGORIES YOU APPLIED FOR</b>	Na yet	"	
A10		<b>Packing Material</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A10.1	205.272b	Packing materials were evaluated against chemical contamination and there is no chemical pesticides or heavy metal applications to packing material? <b>PLEASE EXPLAIN YOUR PROCEDURE TO EVALUATE PACKING MATERIAL</b>	Only new (b) (4) . They are certified for food products.	New (b) (4) are used for oil. These tanks are certified for food grade and they are imported from Germany. For grains (b) (4) or (b) (4) will be used.	
A10.2		Packing material was stored in a way that no pest-rodent can nest and reproduce, no physical pollutants are present? <b>PLEASE EXPLAIN HOW YOU STORE PACKING MATERIAL</b>	These (b) (4) are stored packed and not possible for any pest-rodents to come inside.	Packing material is already packed and protected. One is 100 kgs heavy and not easy to handle.	
A11		<b>Recertification</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A11.1		If you are intend to buy and export products from other certified sources by other certifiers, did you get inspection report and master certificate of the supplier? <b>PLEASE ATTACH CERTIFICATION DOCUMENTS OF THE SUPPLIER</b>	Na yet	No transaction was made so far.	
A11.2		The certifier of the supplier is accredited (USDA, ISO 65, EN 45011)? <b>PLEASE ATTACH THE CERTIFIERS ACCREDITATION LETTER</b>	Na yet	"	
A11.3		Analyses report of the product is present? <b>PLEASE ATTACH THE ANALYSES RESULTS OF THE ORGANIC PRODUCTS YOU BUY</b>	Na yet	"	
A12	889-Articles 27 and 27a; IACB 7.4.1	<b>Water use</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A12.1		There are water analyses results if water is used for any steps of the processing and has contact to the product? <b>PLEASE ATTACH WATER ANALYSES RESULT</b>	We don't use any water	NA	
A12.2		Only drinkable water is used as ingredient of the final product? <b>PLEASE EXPLAIN THE SOURCE OF THE WATER</b>	Na	"	
A12.3		Chlor content of the water cannot exceed according to consumers country; eg NOP 4 ppm, Germany 0.3	Na	"	

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		ppm, does it comply? <b>PLEASE ATTACH ANALYSES REPORT</b>			
A12.4		Only drinkable water is used for washing products? <b>PLEASE EXPLAIN THE SOURCE OF WATER</b>	Na		"
A12.5		Boiler additives used are listed on the national list? <b>PLEASE LIST IF ANY BOILER ADDITIVES USED</b>	Na		"
A13		<b>Complaints and Non conformities</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
A13.1		In case there is a residue problem and complaint from a buyer, do processor informs ETKO immediately? <b>PLEASE INDICATE THE COMPLAINTS YOU RECEIVED</b>	Na yet		No marketing realized yet.
A13.2		Incase analyses results show that there is a residue of an organic product then an evaluation report is prepared by the project responsible to identify the causes and send to ETKO when finalized? <b>PLEASE ATTACH THE ANALYSES RESULTS THAT YOU DETECTED RESIDUES</b>	Na yet		No experience yet
A13.3		When there is a contamination / commingling during the product flow in the processing facility or transport immediate corrective actions are taken and contaminated lot is isolated and disqualified by the responsible. Operator informs ETKO for the incidence and keeps the records? <b>PLEASE EXPLAIN WHAT HAPPENED</b>	Na yet. Will act accordingly.		Complaint handling procedure will developed and include this requirement
B1	889-Article 29, 30, 33 IACB 7.5.1, 7.5.3	<b>Goods reception</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
B1.1		Raw material and food ingredients were transported in a manner that integrity of organic product was not affected? <b>PLEASE EXPLAIN TRANSPORT SYTEM</b>	We have no contact with products and raw material		NA
B1.2		There is a raw, ingredient product receive procedure and all are registered in an auditable format, registration documents are ready for inspection? <b>PLEASE EXPLAIN RECORDING SYSTEM</b>	Na		NA
B1.3		In case there is a suspicion products are refused and not accepted for processing? <b>PLEASE EXPLAIN REFUSAL SYSTEM</b>	Na		NA
B1.4		Following product flow within the processing unit is completely separated and precautionary measures are taken against contamination? <b>PLEASE EXPLAIN SEPARATION SYSTEM</b>	Na		NA
B1.5	889-Article 66 IACB 10.1	Status of the product are clearly mentioned on the documents kept during the organic products receive? <b>PLEASE EXPLAIN HOW DO YOU RECORD</b>	Will be checked and recorded		VIP Group will make sure the labelling and the documents related to transaction for status of the product, when transactions made.
B1.6	834-Article 23 IACB 9.1	Labels are attached to the incoming goods and it is understandable and visible which regulation it belongs to? <b>PLEASE EXPLAIN INDICATION SYSTEM</b>	Na . will be checked		"
B1.7	889-Article 66 IACB 10.1	Traceability of incoming products are possible and kept in good order for inspections? <b>PLEASE EXPLAIN TREACEABILITY SYTEM</b>	In our bookkeeping system possible to check what was bought and what was sold		VIP Group will keep a separate file for organic transactions.
B2	889-Article 35 IACB 7.5.4	<b>Storage</b>		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>	
B2.1		Stores are clean and there is no pollutants present which may damage the organic quality? <b>PLEASE EXPLAIN HOW DO YOU KEEP STORES CLEAN</b>	We have no own storages		NA, No storage is done by VIP Group

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B2.2		Stores where organic products are stored clearly indicated and visible? <b>PLEASE EXPLAIN</b>	Na	"	
B2.3		Stock inventory is kept always updated, ready for inspections anytime? <b>PLEASE EXPLAIN</b>	Na	"	
B2.4		Do you keep records for incoming-outgoing raw and processed products in auditable format? <b>PLEASE EXPLAIN</b>	Na	"	
B2.5		Labels are attached to the stored goods and it is understandable and visible which regulation it belongs to? <b>PLEASE EXPLAIN THE LABEL USED</b>	Na	"	
<b>B3</b>	<b>834-Article 6 IACB 4.3, 4.4</b>	<b>Processing line</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>		
B3.1	205.271	Processing line is regularly cleaned with materials allowed by the organic regulations. Specifications of the cleaning and disinfection materials are present for inspection? <b>PLEASE LIST DISINFECTION MATERIALS</b>	Na, no processing line.	<b>No processing is done by VIP Group, VIP Group deals only trading.</b>	
B3.2		Only allowed methods and materials were used during the processing, they comply the organic regulations? <b>PLEASE LIST ALL MATERIAL USED</b>	Na	NA	
B3.3	205.271	If there is pest control of the bulk or packed organic products used methods or substances comply the organic regulations? <b>PLEASE EXPLAIN</b>	Na	NA	
B3.4		Records related to processing times, quantities of raw and finished material are kept for organic products processing for inspections? <b>PLEASE EXPLAIN</b>	Na	NA	
B3.5		Quality control procedures are present and laboratory analyses are kept for inspections? <b>PLEASE EXPLAIN YOUR PROCEDURES</b>	Quality Manual in development	<b>VIP Group will develop quality procedure, will include the sampling and analyses procedure.</b>	
<b>B4</b>	<b>205.105(e)</b>	<b>Excluded Methods</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>		
B4.1	834-Article 9 889-Article 69 IACB 5.9	GMO Free declarations are present for the processing aids if applicable? <b>PLEASE ATTACH DECLARATIONS</b>	Na	<b>AK is responsible to check the GMO contamination possibilities and to avoid from possible contaminations. In quality procedure he will prepare a section for this requirement.</b>	
B4.2	834-Article 10 IACB 5.10	There is no ionizing radiation and sewage sludge use neither for any processing nor any raw material used for the composition of the product? <b>PLEASE EXPLAIN</b>	No	NA	
<b>B5</b>	<b>NOP 205.272 NOP 205.201 889-Article 26 IACB 7.3</b>	<b>Separation in Split Operations</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/>		
B5.1		A procedure was developed and provided to each subcontracted processor for a good separation of organic products processing? <b>PLEASE ATTACH PROCEDURE</b>	We have no own processing, only Trade	<b>It is only trade operation, no processing takes place.</b>	
B5.2		Separation of organic raw material during receive is possible by documents, indication of status is present?	Na	"	

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		<b>PLEASE EXPLAIN YOUR SYSTEM</b>			
B5.3		Separation of organic products in store is present and visible. There is no contact to any conventional product or non-allowed material? <b>PLEASE EXPLAIN</b>	Na		"
B5.4	205.605	Processing lines were completely cleaned with allowed substances and methods before organic processing? <b>PLEASE LIST CLEANING MATERIAL</b>	Na		"
B5.5		Workers who are in charge were trained to handle organic products to avoid contamination and commingling? <b>PLEASE EXPLAIN TRAINING</b>	Na		"
B5.6		Organic products certified according to different regulations were separately handled, labelled and stored? <b>PLEASE EXPLAIN SEPARATION</b>	Na		"
B5.7		Do you secure organic integrity in a continuous process such as milling, oil or sugar production by giving away certain quantity of organic product for deperation? Do you have a procedure to guarantee separation? <b>PLEASE EXPLAIN HOW DO YOU MAKE IT</b>	Na, discussed with processors to take out first (b) after beginning of organic processing		<b>NA</b> As a general information oil mills needs to disqualify (b) of daily production capacity.
C	205.103(b)(2)(4)	<b>DOCUMENTS ALWAYS TO BE KEPT READY FOR INSPECTION BY LICENCE HOLDER</b>			
		Following documents are part of your Organic Compliance Plan and always must be ready for inspection and must be submitted when it is required by ETKO or state officials. These documents must be kept at least 5 years as auditable.	YES		
		Organic Compliance Plan is always present and updated regularly by the responsible	YES		
		Production Process Diagram: (For each final product a separate one) is present	NA		
		Samples of all labels to be used on products are present and approved by ETKO	YES		
		Receiving records are present and complete	YES		
		Stock inventory records are present and complete	NA		
		Production records are present and complete	NA		
		Distribution records are present and complete	YES		
		Product and water analyses reports are present when applicable.	YES		When applies
		Product specifications for complex products means more than one ingredient are present	NA		
		Processor agreements for subcontracted units are present	NA		
		GMO Free Declarations for ingredients when applicable are present	NA		
		List of processing aids and raw materials is prepared and present	NA		
		Cleaning and disinfection material list and specifications are present for all units	NA		
		Pest-rodent control records are present for all units	NA		
		If the supplier is different incoming raw material certificates are present	NA		
		If the supplier is different inspection report and master certificate of the supplier are present.	YES		
		Organic production regulations are present	YES		
		ETKO file includes all ETKO documents such as contract, inspection report, correspondence, certificates, non-compliance, inspection documents,	YES		

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		export documents			
		Complaint procedure is present and includes handling of complaints	YES		
		Sanctions applied to products, subcontracted producers or processors are listed and ETKO is informed on time	NA		
		When there is change of production, composition, products etc OCP is updated and send to ETKO for evaluation before starting process.	YES		
		Contracted producers agreements, field maps are present and complete	NA		
		If applicable; Internal Control System procedures, farmers' inspection and training records are present. Valid only for EC 834/2007, NOP Regulation and BIOSUISSE, not recognized by TC 25841/2005	NA		
D	NOP 205.201(a)	Additional Information Deemed Necessary by ETKO to Evaluate the Compliance with the Regulations	NA		

## SECTION E CONFIRMATION

As operator I declare that on my part and on behalf of my subcontractor's where I and my subcontractors are inspected by different inspection bodies or authorities an agreement by the operator must be included on his behalf and that of his subcontractors, that the different inspection bodies or authorities can exchange information on the operations under their inspection and on the way this exchange of information can be implemented. I have understood this declaration.

I understand and accept that my above stated information will be treated by ETKO confidentially. Data will be only forwarded to third parties, if I submit a written agreement.

The above application and attached informal page listed above is true to the best of my knowledge. I understand that approval of certification will be contingent on additional unannounced plant visits, (by any person authorized by the Certifier and State Official), for which I hereby give permission.

Place, date: **16.09.2015**

Signature of the representative:

Name of the representative: **Alexey Kachkovskiy**

## ETKO Results of Verification

NON COMPLIANCES	TOTAL	ITEM NUMBERS
MAJOR		
MINOR		
POINT of ATTENTION		<b>A5.1 Quality Manual to be prepared, A5.3, A13.3 Complaint procedure, A8.1, B1.5 Labels to be approved before use, B1.7 Separate file for organic transactions B4.1 GMO handling must be part of Quality Manual</b>

Place, Date: **Kiev 26.09.2015**

Name ETKO Representative

**Mustafa Akyüz**

Signature of ETKO representative

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			Wine		Date
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Inspector(s) can describe the control points as: YES=Complies, NO=Does not comply, NA=Not applicable. NC=Nonconformity

NCR Non-Conformities will be listed at the last page section A and B. ETKO inspector will check the answers given by the producer and comment.

License holder must keep this report and related all documents at least for 5 years as auditable format. All documents must be open for ETKO, Accreditation Body, State officials in working hours and copying some documents must be allowed. 205.103,

Statement: As operator I declare that I will perform the operations in accordance with IACB Equivalent European Standard, TC, NOP, COR, BIOSUISSE, KRAV or any other Standard applicable for this operation. In the event of infringement or irregularities, operator accept to inform in writing the buyers of the product in order to ensure that the indications referring to the organic production method are removed from this production.

**IMPORTANT NOTE:** There are different sections in this Assessment form which are indicated with different colors:

**WHITE:** Applicable for all type of trade, processing and handling

Valid for	Color	Indication color
Wine		
Transport/Storage/Warehouse	Yellow	
Compound Feed Processing	Light pink	
Feed & Food Processing	Light green	

Unit Name	<a href="#">VIP Group LLC. ETKO 3188</a>		
Tel / Fax Email / Website	<a href="#">Mob.: (b) (6)</a> , <a href="mailto:akachkovskiy@ukr.net">akachkovskiy@ukr.net</a>	Date:	<a href="#">26.09.2015</a>
Address	<a href="#">9, Boryspilska Str, Kiev, 02099</a>	Unit number,	<a href="#">3188</a>
Production	<a href="#">Trading organic products since 11.02.20104</a>	Report nr	<a href="#">2015</a>
Responsible person	<a href="#">Alexey Kachkovskiy</a>	Inspector	<a href="#">(b) (6), (b)</a>
Signature responsible		Signature inspector	



IACB TC	EC NOP COR	<b>Organic Processing and Marketing Inspection Report</b> <b>Food &amp; Feed</b> <b>Inspection Report Number: VIP GROUP LLC 3188-2015.ma</b>		Doc Nr	OP 01 F 07
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<b>INSPECTION PLAN</b>	Initial Inspection <input checked="" type="checkbox"/>	Surveillance Inspection <input type="checkbox"/>	Unannounced <input type="checkbox"/>	Follow up <input type="checkbox"/>	Additional <input type="checkbox"/>
Time of inspection	Time start inspection	<b>18.00</b>	Time finish inspection		
Indicate where you inspected  <b>Trading activities office visit.</b>	Raw material store <input type="checkbox"/>	Process line <input type="checkbox"/>	End product store <input type="checkbox"/>	Laboratory <input type="checkbox"/>	
	Incoming & processing & outgoing products records <input type="checkbox"/>	Raw material certificates <input type="checkbox"/>	Samples and analyses <input type="checkbox"/>	Financial Accountability <input type="checkbox"/>	
Agreement signed	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)				
Applicable regulation (s)	IACB <input type="checkbox"/> TC 27676/2010 <input type="checkbox"/> NOP <input checked="" type="checkbox"/> COR <input type="checkbox"/>				
Producer has and understood the Organic Production Regulation?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____) <b>Consultant Alexey Kackhovsky responsible for compliance.</b>				

Indicate Scope of production	<b>NOP Regulation</b>
Indicate persons interviewed	<b>Kackhovsky Alexey</b>
Indicate facilities visited	<b>Only office, administration</b>
Indicate documents reviewed	<b>General look for documentation system for general marketing.</b>

<b>1.PRODUCTS TO BE CERTIFIED</b>			
Product specification to be verified during the inspection and joined to the final report if not submitted with the OCP. <b>Incase needed make a separate list.</b>			
<b>Barley</b>	<b>Seeds, grouts, brans, flakes</b>	<b>Pumpkin</b>	<b>Kernel</b>
<b>Buckwheat</b>	<b>Seeds, grouts, flakes</b>	<b>Rapeseeds</b>	<b>Seeds, oil and cake/expeller</b>
<b>Corn</b>	<b>Seeds, grouts, flour meal, flakes</b>	<b>Rye</b>	<b>Seeds, grouts, flakes, brans, pasta, flour meal</b>
<b>Flax</b>	<b>Seeds, oil and cake/expeller</b>	<b>Sorghum</b>	<b>Seeds</b>
<b>Lupine</b>	<b>Seed</b>	<b>Soybean</b>	<b>Seeds, oil and cake/expeller</b>
<b>Millet</b>	<b>Seeds, grouts, flour meal, flakes</b>	<b>Spelt (wheat)</b>	<b>Seeds, grouts, flakes, brans, pasta, flour meal</b>
<b>Mustard</b>	<b>Seeds, oil and cake/expeller</b>	<b>Sunflower</b>	<b>Seeds, oil and cake/expeller</b>
<b>Oat</b>	<b>Seeds, grouts, flakes, brans, flour meal</b>	<b>Walnut</b>	<b>Kernel</b>

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Peas	Seeds, grouts, flakes	Wheat	Seeds, grouts, flakes, brans, pasta, flour meal
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2	Corrective measures of deficiencies and/or non-compliances from last inspection List in this section the NCs and Deficiencies from the last inspection: (Extend this table to add all points deemed necessary)	Corrective actions must be reviewed by the inspector during the inspection. Explain shortly implementation of the CAs described during previous inspection.
No 1	NA	
No 2		
No 3		
No 4		
No 5		
No 6		
No 7		

<b>3. Intermediary units to be added to this certified unit details in final report</b> <input type="checkbox"/>		<b>Processing flow charts and/or product flow to be added for each unit 205.270, 834/ Art 19</b>					
<b>1: processing 2: Packing 3: labeling 4: storage 5: export 6: Transport</b>							
Name of unit/ location	Address	Activity					
(b) (4) FACTORY	(b) (4)   Factory is certified by own and have separate inspection report.	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input checked="" type="checkbox"/>
		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>
		1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>

IACB TC	EC NOP COR	<b>Organic Processing and Marketing Inspection Report</b> <b>Food &amp; Feed</b> <b>Inspection Report Number: VIP GROUP LLC 3188-2015.ma</b>		Doc Nr	OP 01 F 07
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Ref	EU Ref		Comment
<b>4</b>		<b>Principles of organic production</b>	
4.1	E	<b>Overall principles</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
4.3		<b>Specific principles applicable to processing of organic food</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 6	In addition to the overall principles set out in Article 4, the production of processed organic food shall be based on the following specific principles: 1. the production of organic food from organic agricultural ingredients, except where an ingredient is not available on the market in organic form; 2. the restriction of the use of food additives, of non organic ingredients with mainly technological and sensory functions and of micronutrients and processing aids, so that they are used to a minimum extent and only in case of essential technological need or for particular nutritional purposes; 3. the exclusion of substances and processing methods that might be misleading regarding the true nature of the product; 4. the processing of food with care, preferably with the use of biological, mechanical and physical methods.	Indicate if operator is aware of these principles:  <b>NO processing takes place VIP Group is only trader</b>
4.4	E	<b>Specific principles applicable to processing of organic feed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 7	In addition to the overall principles set out in Article 4, the production of processed organic feed shall be based on the following specific principles: 1. the production of organic feed from organic feed materials, except where a feed material is not available on the market in organic form; 2. the restriction of the use of feed additives and processing aids to a minimum extent and only in case of essential technological or zootechnical needs or for particular nutritional purposes; 3. the exclusion of substances and processing methods that might be misleading as to the true nature of the product; 4. the processing of feed with care, preferably with the use of biological, mechanical and physical methods.	Indicate if operator is aware of these principles:  <b>NO processing takes place VIP Group is only trader</b>
	§205.201	Has a product specification been completed for each final processed product	<b>Surveyor body checks the product according to national regulation and standards and verifies the products compliance. If product complies with the national regulations requirements than give greenlight.</b>
	§205.605 §205.606	Are all processing aids in compliance with allowed substances according to the National List?	<b>NA</b>
	§205.300-311	Is the organic status on the product specification correct?	<b>Status will be mentioned when there is transaction</b>
<b>5</b>		<b>Production Rules</b>	

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5.1		<b>Compliance with standards</b>	
	834-Article 8	Operators shall comply with the production rules set out in the relevant sections 5-10. In order to demonstrate compliance they are obliged to maintain the relevant records described in section 10.	
5.2	E	<b>Adherence to the control system</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 28	<p>1. Any operator who produces, prepares, stores, or exports from a third country organic products or who places such products on the market shall, prior to placing on the market of any products as organic or in conversion to organic:</p> <p>2. Is there any subcontracted facility/processing unit/warehouse etc belongs to applicant client.</p>	<p>Indicate if operator managing any other operation beside organic production unit: If yes, operator accept include all units to be freely inspected by ETKO.</p> <p><b>Only organic</b></p>
5.3		<b>Minimum control requirements</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 63 205.201	<p>1. When the control arrangements are first implemented, the operator shall draw up and subsequently maintain:</p> <p>(a) a full description of the unit and/or premises and/or activity;</p> <p>(b) all the practical measures to be taken at the level of the unit and/or premises and/or activity to ensure compliance with the organic production rules;</p> <p>(c) the precautionary measures to be taken in order to reduce the risk of contamination by unauthorised products or substances and the cleaning measures to be taken in storage places and throughout the operator's production chain. Where appropriate, the description and measures provided for in the first subparagraph may be part of a quality system as set up by the operator.</p>	<b>OCP report is available</b>
		<b>Pest control:</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Art.35.	Pest/rodent management systems in place? Subcontracting or internal procedres could be implemented	Expliane the method/material used:
	205.271, 205.601	Are sufficient procedures implemented to prevent any infestation? If no, are the used substances compliant to the National list?	<b>NA</b>
5.9	C	<b>Prohibition on the use of GMOs</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 9 889-Article 69	<p>1-Indicate if there is use of GMOs in any form?</p> <p>2-Indicate if there is use of non-organic products purchased from third parties. If yes a vendor declaration is prepared?</p>	<p><b>(Annex XIII Vendor Declaration GMO Free)</b></p> <p><b>In case GMO risk products are traded declaration to be provided. It is not valid for the moment.</b></p>
5.10	C	<b>Prohibition on the use of ionising radiation</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 10 / 205.105	Indicate if any food, feed or of raw materials used in organic food or feed treated with ionizing radiation?	
<b>7</b>		<b>Production of Processed Food</b>	

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7.1	C	<b>General rules</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 19	<p>1. The preparation of processed organic food shall be kept separate in time or space from non-organic food.</p> <p>2. Substances and techniques that reconstitute properties that are lost in the processing and storage of organic food, that correct the results of negligence in the processing of these products or that otherwise may be misleading as to the true nature of these products shall not be used.</p>	<p><b>VIP Group does not process products only trading.</b>  <b>Responsibility of this requirement belongs to the supplier.</b></p>
7.2	C	<b>Rules for the production of processed feed and food</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 26	<p>1. Additives, processing aids and other substances and ingredients used for processing food or feed and any processing practice applied, such as smoking, shall respect the principles of good manufacturing practice.</p> <p>2. Operators producing processed feed or food shall establish and update appropriate procedures based on a systematic identification of critical processing steps.</p> <p>3. The application of the procedures referred to in paragraph 2 shall guarantee at all times that the produced processed products comply with the organic production rules.</p> <p>4. Operators shall comply with and implement the procedures referred to in paragraph 2. In particular, operators shall:</p> <p>(a) take precautionary measures to avoid the risk of contamination by unauthorised substances or products;</p> <p>(b) implement suitable cleaning measures, monitor their effectiveness and record these operations;</p> <p>(c) Guarantee that non-organic products are not placed on the market with an indication referring to the organic production method.</p>	<p>1-Processing feed or food complies basic rules of good manufacturing practices?  1-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No process</b></p> <p>2-Operator established and updated procedures identifying critical processing steps?  2-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No process</b></p> <p>3-Procedures implemented by the operator guarantees that products comply with the organic production rules?  3-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No process</b></p> <p>4-Operator complies a, b, c mentioned requirements  4a-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No process</b>  4b-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No process</b>  4c-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No process</b></p>
	834-Art.10, 889-Art.26	Are products and substances used for cleaning and disinfection approved for food production?	<b>No process</b>
	§205.105	Is case of use of chlorine material in the cleaning water, is the allowed quantity of 4ppm respected?	<b>No process</b>
7.3	C	<b>Split operations</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____) In case the operation is not split, pass to section 7.4
	889-Article 26 205.201 §205.272	<p>Further to the provisions laid down in 7.2, when non-organic products are also prepared or stored in the preparation unit concerned, the operator shall:</p> <p>1. carry out the operations continuously until the complete run has been dealt with, separated by place or time from similar operations performed on non-organic products;</p> <p>2. store organic products, before and after the operations, separate by place or time from non-organic products;</p> <p>3. inform the control body thereof and keep available an updated register of all operations and quantities processed;</p> <p>4. take the necessary measures to ensure identification of lots and to avoid mixtures or exchanges with non-organic products;</p>	<p>Explain how separation is guaranteed:  <b>No process by VIP Group</b></p>

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		5. Carry out operations on organic products only after suitable cleaning of the production equipment.	
7.4		<b>Ingredients</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	834-Article 19	<p>The following conditions shall apply to the composition of organic processed food:</p> <ol style="list-style-type: none"> <li>the product shall be produced mainly from ingredients of agricultural origin; in order to determine whether a product is produced mainly from ingredients of agricultural origin, added water and cooking salt shall not be taken into account;</li> <li>only additives, processing aids, flavourings, water, salt, preparations of micro-organisms and enzymes, minerals, trace elements, vitamins, as well as amino acids and other micronutrients in foodstuffs for particular nutritional uses may be used, and only in so far as they have been authorised for use in organic production in accordance with Annex XI;</li> <li>non-organic agricultural ingredients may be used only if they have been authorised for use in organic production by the control body. Such authorisation shall only be granted if the ingredient in question is not available as organic and the authorisation shall be reviewed annually (see 7.4.2).</li> <li>an organic ingredient shall not be present together with the same ingredient in non-organic form or an ingredient in conversion;</li> <li>food produced from in-conversion crops shall contain only one crop ingredient of agricultural origin.</li> </ol>	<p>Explaine which category of ingredients used:</p> <p><b>VIP Group will trade single ingredient tproducts as mentioned in the product list</b></p>
7.4.1		<b>Use of certain products and substances in processing of food</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Articles 27 and 27a; ( see 1254 / 2008)	<ol style="list-style-type: none"> <li>Only the following substances can be used in the processing of organic food and wine: <ol style="list-style-type: none"> <li>substances listed in Annex VIII to this Standard;</li> <li>preparations of micro-organisms and enzymes normally used in food processing; however, enzymes to be used as food additives have to be listed in Annex VIII, Section A;</li> <li>substances, and products labelled as natural flavouring substances or natural flavouring preparations;</li> <li>colours for stamping meat and eggshells ;</li> <li>drinking water and salt (with sodium chloride or potassium chloride as basic components) generally used in food processing;</li> <li>Minerals (trace elements included), vitamins, amino acids, and micronutrients, only authorised as far their use is legally required in the foodstuffs in which they are incorporated.</li> </ol> </li> <li>For the purpose of the calculation referred to at 9.1, <ol style="list-style-type: none"> <li>food additives listed in Annex VIII and marked in the column of the additive code number, shall be calculated as ingredients of agricultural origin;</li> <li>Preparations and substances referred to in paragraph 1.(b),(c),(d),(e), and (f) of this Article and substances not marked with an asterisk in the column of the additive code number shall not be calculated as ingredients of agricultural origin.</li> <li>yeast and yeast products shall be calculated as ingredients of agricultural origin as of 31 December 2013;</li> </ol> </li> </ol>	<p>Explaine which substances used for processed products:</p> <p><b>No processing takes place with VIP Group</b></p>

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		(d) With regard to the production of organic yeast , the following substances may be used in the production, confection and formulation of yeast: (1) substances listed in Annex VIII, Section C; (2) products and substances referred to in 7.4.1.1(b) and (e) above;	
7.4.2		<b>Authorisation of non-organic food ingredients of agricultural origin</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 29	An ingredient of agricultural origin may only be used in non-organic form under the following conditions: 1. The operator has notified the control body of all the requisite evidence showing that the ingredient concerned is not produced in sufficient quantity in the country or production in accordance with the organic production rules or cannot be imported from other countries; 2. The control body has issued formal authorisation which will be reviewed annually; 3. The authorisation may be withdrawn when evidence suggests that the supply situation has improved.	In case valid explain which ingredients used: <b>Not Applicable</b>
7.4.2.1		<b>Addition of non-organic yeast extract</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 46a (see 1254/2008 )	The addition of up to 5% non-organic yeast extract or autolysate to the substrate (calculated in dry matter) is allowed for the production of organic yeast, where operators are unable to obtain yeast extract or autolysate from organic production.	<b>Not Applicable</b>
7.4.3	C	<b>Specific provisions for seaweed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 29a (see 710)	1. If the final product is fresh seaweed, flushing of freshly harvested seaweed shall use seawater. If the final product is dehydrated seaweed, potable water may also be used for flushing. Salt may be used for removal of moisture. 2. The use of direct flames which come in direct contact with the seaweed shall be prohibited for drying. If ropes or other equipment are used in the drying process they shall be free of anti-fouling treatments and cleaning or disinfection substances except where a product is listed in Annex VII for this use.	<b>Not Applicable</b>
7.4.4	E	<b>Specific provisions for wine</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 29c and d (see 203/2012)	1. Products of the wine sector shall be produced from organic raw material. 2. Only products and substances listed in Annex VIIIa can be used for the making of wine sector products, including during the processes and oenological practices, subject to restrictions and conditions laid down in this standardi. 3. Products and substances listed in Annex VIIIa to this Regulation, shall be derived from organic raw material, if available. Specific products and substances are marked in Annex VIIIa. 4. Only oenological practices, processes and treatments, including the restrictions provided for in Article 120c and 120d of Regulation (EC) No 1234/2007 and in Articles 3, 5 to 9 and 11 to 14 of Regulation (EC) No 606/2009 and in their Annexes, used before 1 August 2012 are permitted. 5. The use of the following oenological practices, processes and treatments is prohibitedii: (a) partial concentration through coolingiii; (b) elimination of sulphur dioxide by physical processes;	1-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: 2-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: 3-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: 4-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: 5-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: 6-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: 7-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not Applicable</b>

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		(c) electro dialysis treatment to ensure the tartaric stabilisation of the wine; (d) partial dealcoholisation of wine; (e) treatment with cation exchangers to ensure the tartaric stabilisation of the wine; 6. The use of the following oenological practices, processes and treatments is permitted under the following conditions: (a) for heat treatments, the temperature shall not exceed 70°C; (b) for centrifuging and filtration with or without an insert filtering agent, the size of the pores shall be not smaller than 0.2 micrometer; 7. The use of the following oenological practices, processes and treatment is permitted until further review (a) heat treatments, (b) use of ion exchange resins, c) reverse osmosis	
7.4.5	E	<b>Catastrophic circumstances</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 47(e) (see 203/2012)	1. The control body may authorise on a temporary basis the use of sulphur dioxide up to the maximum content to be fixed in accordance with Annex I B to Regulation (EC) No 606/2009v, if the exceptional climatic conditions of a given harvest year deteriorate the sanitary status of organic grapes in a specific geographical area because of severe bacterial attacks or fungal attacks, which oblige the winemaker to use more sulphur dioxide than in previous years to obtain a comparable final product. 2. Upon approval by the control body, the individual operators shall keep documentary evidence of the use of the above exceptions.	<b>Not Applicable</b>
7.4.6		<b>Wine Transitional Period and Sale of Existing Stock</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
		Stocks of wine produced until 31 July 2012 in accordance with either Regulation (EEC) No 2092/91 or Regulation (EC) No 834/2007 may continue to be brought on the market until stocks are exhausted, and subject to the following labelling requirements: a) The “Organic logo of the EU” may be used provided that the wine-making process complies with this ACB standard. b) Operators using “Organic logo of the EU” shall keep recorded evidence for at least 5 years after they have placed the wine produced from organic grapes on the market, including quantities of wine in litres, per wine category and per year. b) Where documentary evidence is not available, such wine may be labelled as “wine made from organic grapes”, provided that it complies with this ACB standard. c) Wine labelled as “wine made from organic grapes” cannot bear the “Organic logo of the EU.”	<b>Not Applicable</b>
7.4.7		<b>Specific provisions for yeast production</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
		For the production of organic yeast only organically produced substrates shall be used.	<b>Not Applicable</b>
7.5.1		<b>Collection of products and transport to preparation units</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)



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C	889-Article 30	Operators may carry out simultaneous collection of organic and non-organic products, only where appropriate measures are taken to prevent any possible mixture or exchange with nonorganic products and to ensure the identification of the organic products. The operator shall keep the information relating to collection days, hours, circuit and date and time of reception of the products available to the control body.	Not Applicable
7.5.2		<b>Packaging and transport of products to other operators or units</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
C	889-Article 31	<p>1. Operators shall ensure that organic products are transported to other units, including wholesalers and retailers, only in appropriate packaging, containers or vehicles closed in such a manner that substitution of the content cannot be achieved without manipulation or damage of the seal and provided with a label stating, without prejudice to any other indications required by law:</p> <p>(a) the name and address of the operator and, where different, of the owner or seller of the product;</p> <p>(b) the name of the product or a description of the compound feedingstuff accompanied by a reference to the organic production method;</p> <p>(c) the name and/or the code number of the control body to which the operator is subject; and</p> <p>(d) where relevant, the lot identification mark according to a marking system either approved at national level or agreed with the control body and which permits to link the lot with the accounts referred to in Section 10.</p> <p>The information referred to in points (a) to (d) of the first subparagraph may also be presented on an accompanying document, if such a document can be undeniably linked with the packaging, container or vehicular transport of the product. This accompanying document shall include information on the supplier and/or the transporter.</p> <p>2. The closing of packaging, containers or vehicles shall not be required where:</p> <p>(a) transportation is direct between an operator and another operator who are both subject to the organic control system, and</p> <p>(b) the products are accompanied by a document giving the information required under paragraph 1, and</p> <p>(c) both the expediting and the receiving operators shall keep documentary records of such transport operations available for the control body of such transport operations.</p>	<p>Explain packaging and transport practices:</p> <p><b>VIP Group deals with the packaging containers, they bring the (b) (4) to the oil factory and fill in the organic oil in to the new (b) (4). For grains they will bring (b) (4) and (b) (4)</b></p> <p><b>Labelling to be done when the trading activitiw starts. AK responsible mentioned labels will be prepared and approved before using by etko.</b></p> <p><b>Documentation to be prepared and status of the product, etko number to be mentioned.</b></p>
7.5.3	C	<b>Reception of products from other units and other operators</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 33 889-Article 29 205.103	<p>On receipt of an organic product, the operator shall check the closing of the packaging or container where it is required and the presence of the indications provided to in 7.5.2.</p> <p>The operator shall crosscheck the information on the label referred to in 7.5.2 with the information on the accompanying documents. The result of these verifications shall be explicitly mentioned in the documentary accounts referred to in Section 10.</p> <p>2. The operator shall verify the documentary evidence of his/her suppliers.</p>	<p><b>Containers will be prepared by BA and quality responsible person will checks the packing and transport. Required documents like TC will be demanded from the buyer.</b></p>
7.5.4	C	<b>Storage of products</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)

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	889-Article 35 205.201a5 §205.272	<p>1. For the storage of products, areas shall be managed in such a way as to ensure identification of lots and to avoid any mixing with or contamination by products and/or substances not in compliance with the organic production rules. Organic products shall be clearly identifiable at all times.</p> <p>2. Where operators handle both non-organic products and organic products, including organic plant, seaweed, livestock and aquaculture animals, and the latter are stored in storage facilities in which also other agricultural products or foodstuffs are stored:</p> <p>(a) the organic products shall be kept separate from the other agricultural products and/or foodstuffs;</p> <p>(b) every measure shall be taken to ensure identification of consignments and to avoid mixtures or exchanges with non-organic products;</p> <p>(c) Suitable cleaning measures, the effectiveness of which has been checked, have been carried out before the storage of organic products; operators shall record these operations.</p>	<p>Explain storage conditions:</p> <p><b>No storage takes place with VIP Group</b></p>
<b>8</b>	c	<b>Production of Processed Feed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
8.1		<b>General rules</b>	
	834-Article 18 889-Article 22	<p>1. Production of processed organic feed shall be kept separate in time or space from production of processed non-organic feed.</p> <p>2. Organic feed materials, or feed materials from production in conversion, shall not enter simultaneously with the same feed materials produced by non-organic means into the composition of the organic feed product.</p> <p>3. Any feed materials used or processed in organic production shall not have been processed with the aid of chemically synthesised solvents.</p> <p>4. Substances and techniques that reconstitute properties that are lost in the processing and storage of organic feed, that correct the results of negligence in the processing or that otherwise may be misleading as to the true nature of these products shall not be used.</p>	<p><b>No processed feed is marketed yet, maybe SFC will be done in the future. Only organic quality is considered.</b></p>
8.2	c	<b>Transporting animal feed to other production/preparation units or storage premises</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 32	<p>In addition to the provisions of 7.5.2, when transporting feed to other production or preparation units or storage premises, operators shall ensure that the following conditions are met:</p> <p>1. during transport, organically-produced feed, in-conversion feed, and non-organic feed shall be effectively physically separated;</p> <p>2. the vehicles and/or containers which have transported non-organic products are used to transport organic products provided that:</p> <p>(a) suitable cleaning measures, the effectiveness of which has been checked, have been carried out before commencing the transport of organic products; operators shall record these operations,</p> <p>(b) all appropriate measures are implemented, depending on the risks to organic integrity and, where necessary, operators shall guarantee that non-organic products cannot be placed on the market with an indication referring to organic production, and</p>	<p>Explain transport practices:</p> <p><b>Organic oil products are transported in new (b) i containers and separated from any other products, no possible contamination is present with (b) (4)</b></p>

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		(c) the operator shall keep documentary records of such transport operations available for the control body; 3. the transport of finished organic feed shall be separated physically or in time from the transport of other finished products; 4. During transport, the quantity of products at the start and each individual quantity delivered in the course of a delivery round shall be recorded.	
8.3		<b>Transport of live fish</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> (Nr. _____)
C	889-Article 32a. (see 710)	1. Live fish shall be transported in suitable tanks with clean water which meets their physiological needs in terms of temperature and dissolved oxygen. 2. Before transport of organic fish and fish products, tanks shall be thoroughly cleaned, disinfected and rinsed. 3. Precautions shall be taken to reduce stress. During transport, the density shall not reach a level which is detrimental to the species. 4. Documentary evidence shall be maintained for paragraphs 1 to 3.	<b>Not Applicable</b>
9		<b>Labelling</b>	
9.1		<b>Use of terms referring to organic production</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> (Nr. _____)
C	834-Article 23	1. For the purposes of this Standard a product shall be regarded as bearing terms referring to the organic production method where, in the labelling, advertising material or commercial documents, such a product, its ingredients or feed materials are described in terms suggesting to the purchaser that the product, its ingredients or feed materials have been obtained in accordance with the rules laid down in this Standard. In the labelling and advertising of live or unprocessed agricultural products, terms referring to the organic production method may be used only where, in addition, all the ingredients of that product have also been produced in accordance with the requirements laid down in this Standard. 2. Labelling as referred to in paragraph 1 shall not be used for a product for which it has to be indicated in the labelling or advertising that it contains GMOs, consists of GMOs, or is produced from GMOs. 3. As regards processed food, the labelling referred to in paragraph 1 may be used: (a) in the sales description, provided that: (i) the processed food complies with 7.1.1, 7.4.1a,b&d; (ii) at least 95 % by weight, of its ingredients of agricultural origin are organic; (b) only in the list of ingredients, provided that the food complies with 7.4; (c) in the list of ingredients and in the same visual field as the sales description, provided that: (i) it contains other ingredients of agricultural origin that are all organic; (ii) the food complies with 7.1.1, 7.4.1a,b &d. The list of ingredients shall indicate which ingredients are organic.	<b>Explain labelling: Annex Label Assessment to be done, Labels to be approved before use.</b>

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		In the case where points (b) and (c) of this paragraph apply, the references to the organic production method may only appear in relation to the organic ingredients and the list of ingredients shall include an indication of the total percentage of organic ingredients in proportion to the total quantity of ingredients of agricultural origin. The terms and the indication of percentage referred to in the previous subparagraph shall appear in the same colour, identical size and style of lettering as the other indications in the list of ingredients.	
9.2		<b>Compulsory indications</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> (Nr. _____)
E	834-Article 24	<p>1. Where terms in line with 9.1 are used:</p> <p>(a) a code number of the control body to which the operator who has carried out the most recent production or preparation operation is subject, shall also appear in the labelling</p> <p>(b) as regards pre-packaged food the Community logo may also appear on the packaging;</p> <p>(c) where the Community logo is used, an indication of the place where the agricultural raw materials of which the product is composed have been farmed, shall also appear in the same visual field as the logo and shall take one of the following forms, as appropriate:</p> <p>"EU Agriculture", where the agricultural raw material has been farmed in the EU;</p> <p>"non-EU Agriculture", where the agricultural raw material has been farmed in third countries;</p> <p>"EU/non-EU Agriculture", where part of the agricultural raw materials has been farmed in the Community and a part of it has been farmed in a third country.</p> <p>The above mentioned indication "EU" or "non-EU" may be replaced or supplemented by a country in the case where all agricultural raw materials of which the product is composed have been farmed in that country.</p> <p>For the above mentioned "EU" or "non-EU" indication, small quantities by weight of ingredients may be disregarded provided that the total quantity of the disregarded ingredients does not exceed 2 % of the total quantity by weight of raw materials of agricultural origin.</p> <p>The above mentioned "EU" or "non-EU" indication shall not appear in a colour, size and style of lettering more prominent than the sales description of the product.</p> <p>2. The indications referred to in paragraph 1 shall be marked in a conspicuous place in such a way as to be easily visible, clearly legible and indelible.</p>	<p><b>Explain labelling: Annex Label Assessment to be done,</b></p> <p><b>Labels to be approved before use.</b></p>
9.3		<b>Organic production logos</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> (Nr. _____)
C	834-Article 25	<p>1. Community organic production logo may be used in the labelling, presentation and advertising of products which satisfy the requirements set out under this Standard.</p> <p>The Community logo shall not be used in the case of in-conversion products and food as referred to in 9.1.3 (b) and (c).</p> <p>2. National and private logos may be used in the labelling, presentation and advertising of products which satisfy the requirements set out under this Standard.</p>	<b>Labels to be approved before use.</b>
9.4		<b>Conditions for the use of the code number and place of origin</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input checked="" type="checkbox"/> Comment:

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E	889-Article 58.	<p>1. The indication of the code number of the control body shall :</p> <p>(a) start with the acronym identifying the third country of origin<sup>vii</sup></p> <p>(b) include a term which establishes a link with the organic production method<sup>viii</sup></p> <p>(c) include a reference number to be decided by the competent authority;</p> <p>(d) be placed immediately below the Community logo, where the Community logo is used in the labelling.</p> <p>2. The indication of the place where the agricultural raw materials of which the products is composed have been farmed shall be placed immediately below the code number referred to in paragraph 1.<sup>ix</sup></p>	<p><b>ETKO Code Number: Country Code-BIO-109</b>  <b>TR-BIO-109, UA-BIO-109, RS-BIO-109, RU-BIO-109</b></p> <p><b>Labels to be approved before use.</b></p>
	205.300-311, 605-606	<b>NOP Labelling</b>	
		Are the used additives and processing aids allowed for organic production?	Single ingredient
		Are the used non-agricultural ingredients allowed for organic production?	Single ingredient
		In case of use of non-organic agricultural ingredients, is it proved that they are not available as organic on the market?	Single organic ingredient
		Is the reference to ETKO correct? (certified organic by ETKO)	Labels to be approved before use.
		Is the USDA logo correctly used?	Labels to be approved before use.
		In case of control body change, how many "old" labels are in stock or already on products to be sold?	NA
9.5	C	<b>Specific labelling requirements for feed</b>	
9.5.1		<b>Scope, use of trade marks and sales descriptions</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 59	<p>1. This section shall not apply to pet food and feed for fur animals.</p> <p>2. The trade marks and sales descriptions bearing an indication referred to in 9.1 may be used only if at least 95 % of the product's dry matter is comprised of feed material from the organic production method.</p>	Labels to be approved before use.
9.5.2	C	<b>Indications on processed feed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 60 (see 710—Article 38.13)	<p>1. Without prejudice to 9.5.3 and 9.5.1.2, the terms referred to in 9.1 may be used on processed feed provided that:</p> <p>(a) the processed feed complies all provisions of this Standard and in particular with 6.16.4, and 6.16.5, for livestock, with 11.7.1.d and 8.1 for aquaculture animals, and 8.1 for both.</p> <p>(b) the processed feed complies with the provisions of this Standard and in particular with 6.7.4.3 and 7.2;</p> <p>(c) all ingredients of plant or animal origin contained in the processed feed are from organic production</p> <p>(d) at least 95 % of the product's dry matter is organic.</p> <p>2. Subject to the requirements laid down in points (a) and (b) of paragraph 1, the following statement is permitted in the case of products comprising variable quantities of feed materials from the organic production method and/or feed materials from products in conversion to organic farming and/or non-</p>	<p>1-Did operator applied to ETKO for label assessment?  Labels used are all approved by ETKO?  1-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment:  If labels were not approved by ETKO, still the labels comply the labelling requirements mentioned in this section?  2-Is there any specific labelling used by the operator for the feed containing products from in-conversion and / or non-organic materials?  If yes what statement is used to indicate allowance for organic farming?  2-Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NC <input type="checkbox"/> Comment:</p>

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		organic materials: 'may be used in organic production in accordance with Regulations (EC) 834/2007 and (EC) 889/2008'.	There is no processed feed material dealt with for the moment, products are all single ingredient and incase required SFC will be a feed component material
9.5.3	C	<b>Conditions for the use of indications on processed feed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 61	<p>1. The indication provided for at 9.5.2 shall be:</p> <p>(a) separate from the wording describing the product and the manufacturer</p> <p>(b) presented in a colour, format or character font that does not draw more attention to it than to the description or name of the animal feedingstuff referred to in (a) above;</p> <p>(c) accompanied, in the same field of vision, by an indication by weight of dry matter referring:</p> <p>(i) to the percentage of feed material(s) from the organic production method;</p> <p>(ii) to the percentage of feed material(s) from products in conversion to organic farming;</p> <p>(iii) to the percentage of feed material(s) not covered by points (i) and (ii);</p> <p>(iv) to the total percentage of animal feed of agricultural origin;</p> <p>(d) accompanied by a list of names of feed materials from the organic production method;</p> <p>(e) Accompanied by a list of names of feed materials from products in conversion to organic production.</p> <p>2. The indication may be also accompanied by a reference to the requirement to use the feedingstuffs in accordance with the requirements for in-conversion feed (6.7.4.3) and non-organic feed (6.7.4.4).</p>	Evaluate the indications used on processed feed <b>Labels to be approved before use in case there is export of processed feed material.</b>
9.6		<b>Other specific labelling requirements</b>	
9.6.1		<b>In-conversion products of plant origin</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 14	<p>In-conversion products of plant origin may bear the indication 'product under conversion to organic farming' provided that:</p> <p>1. a conversion period of at least 12 months before the harvest has been complied with;</p> <p>2. the indication shall appear in a colour, size and style of lettering which is not more prominent than the sales description of the product, the entire indication shall have the same size of letters;</p> <p>3. the product contains only one crop ingredient of agricultural origin;</p> <p>4. the indication is linked to the code number of the control body referred to at 9.2.</p>	<p>Evaluate the indication "product under conversion to organic farming" Does it comply the requirements mentioned in this section?</p> <p><b>No in conversion products are dealt with.</b></p>
<b>10</b>		<b>Record keeping responsibilities of operators</b>	<b>Operators oblige to keep the stock and financial records for ETKO to verify:</b>
10.1	C	<b>General</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)
	889-Article 66	<p>1. Stock and financial records shall be kept in the unit or premises and shall enable the operator to identify and the control body to verify:</p> <p>(a) the supplier and, where different, the seller, or the exporter of the products;</p> <p>(b) the nature and the quantities of organic products delivered to the unit and, where relevant, of all materials bought and the use of such materials, and, where relevant, the composition of the compound feedingstuffs;</p> <p>(c) the nature and the quantities of organic products held in storage at the premises;</p>	<p><b>Did operator kept its records available as mentioned in this requirement?</b></p> <p><b>There is no transaction made yet, but documents to be kept when there is marketing in place in a separate file.</b></p>

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		(d) the nature, the quantities and the consignees and, where different, the buyers, other than the final consumers, of any products which have left the unit or the first consignee's premises or storage facilities; (e) in case of operators who do not store or physically handle such organic products, the nature and the quantities of organic products bought and sold, and the suppliers, and where different, the sellers or the exporters and the buyers, and where different, the consignees. 2. The documentary accounts shall also comprise the results of the verification at reception of organic products and any other information required by the control body for the purpose of proper control. The data in the accounts shall be documented with appropriate justification documents. The accounts shall demonstrate the balance between the input and the output. 3. Where an operator runs several production units in the same area, the units for non-organic products, together with storage premises for input products must also be subject to the minimum control requirements.	
205.103	889-Art.26, 63, 66, 69	Are all records kept for min. 5 years?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are records for organic raw materials available? (Invoices, delivery notes, supplier certificate..)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are the compulsory informations indicated? (buyer, product, origin, organic reference, quantity, harvest date)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are all organic certificates of suppliers available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are processing records available and plausible?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: NA
		Are storage records (raw material/ingoing goods, final product/outgoing goods) available and plausible?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: NA
		Are the records of traceability system available and sufficient to follow a batch?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are agreements with subcontracted operators or subcontracting operators available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: NA
		Are cleaning records available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: NA
		Are pest control records available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: NA
		Are analysis records available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
		Are complaint record available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
	c	<b>Units processing animal feed</b>	
10.8	889-Article 89	For the purposes of proper control of the operations, the documentary accounts referred to in 10.1 shall include information on the origin, nature and quantities of feed materials, additives, sales and finished products.	Did feed processor kept documentary accounts including information on the origin, nature and quantities of feed materials, additives, sales and finished products Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input checked="" type="checkbox"/> NC <input type="checkbox"/> Comment: <b>No feed traded yet</b>
		<b>Sale, marketing and export</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> (Nr. _____)

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	Are organic processed products direct sold/ exported by the operation?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment:
	Does the company buy and sell organic products from other certified operations?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment:
	Are the records of incoming/ outgoing organic products available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
	If yes, are name of supplier/buyer, product, quantity and organic status indicated on labelling/ records?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
	Are all organic certificates of suppliers valid and available?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>
	In case of sale or export, how is it assured that containers/ transport have not been treated with prohibited substances?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>(b) (4) are provided as brand new for food grade.</b>

### 11- RISK ANALYSES

	<b>Analyses, pesticide residues</b> IACB 5.3, 6.5.3, 6.8.2.2, 6.8.3, 7.2, 7.5.4	
	Is there an analysis plan implemented?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Trade Not started yet</b>
	Is a procedure implemented in case of residues found in analyses?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Trade Not started yet</b>
	<b>Contamination Risk</b> IACB 5.3, 6.5.3, 6.8.2.2, 6.8.3, 7.2, 7.5.4	
	Describe if there is contamination risk from any source related to chemical and microbiological: Do you recommend any analyses? Explain which kind of analyses are needed? <input type="checkbox"/> no contamination possible <input type="checkbox"/> from processing line <input type="checkbox"/> from conventional products <input type="checkbox"/> from transport <input checked="" type="checkbox"/> <b>analyses needed</b> <input type="checkbox"/> analyses not needed	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>In case of sales analyses is required from the batch being exported.</b>
	Fertiliser <input type="checkbox"/> Herbicide <input type="checkbox"/> Pesticide <input type="checkbox"/> Fungicide <input type="checkbox"/> GMO <input type="checkbox"/> Antibiotic <input type="checkbox"/> Heavy Metal <input type="checkbox"/> Microbiological <input type="checkbox"/> Water pollution <input type="checkbox"/> Radioactivity <input type="checkbox"/> Toxin <input type="checkbox"/>	
	<b>Samples and analyses – Örnekler ve analizler</b>	
	Analyses do exist for	<input type="checkbox"/> raw materials <input type="checkbox"/> end-products <b>Not started yet</b>
	Samples from each batch are kept for	_____ months. <b>Not started yet</b>
	Analyses include GMO control?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> NC <input type="checkbox"/> Comment: <b>Not started yet</b>



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**11.1 Sampling:** (Mention in this chapter if there is any sample taken)

Indicate if no samples were taken during the inspection:

Producer no	Product	*Amount tons	Date	ETKO	Seal No Licensee	Laboratory
Not started yet						

\*Amount: The total quantity of the sampled product. (How much product is present in the stock)

<b>12</b>  IACB 10.1-889 Article 66	<p><b>INPUT – OUTPUT BALANCE CHECK:</b> Calculate incoming raw material and outgoing final product, give examples of different products as raw material, final product, production ratios and losses. Example: 51% Sunflower cake + 44% Sunflower oil + 5% Husk. Make an overall calculation for incoming raw material and outgoing finished product and compare with daily processing capacity. Such as daily capacity of process is 120 tons of Sunflower seeds, processed and exported material (SFC + SFO) in this facility is x tons. Take the list of processed and exported products from this unit. Take an overview electronic list and also hand written or computer registered incoming-outgoing products list.</p>																												
<p><b>PREVIOUS YEAR CROP</b></p> <table border="1"> <thead> <tr> <th>Product</th> <th>Bought products kg</th> <th>Processed products kg</th> <th>Sales Org kg</th> <th>Sales Conv kg</th> <th>Total loss kg</th> <th>Stock kg</th> </tr> </thead> <tbody> <tr> <td>NA</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Product	Bought products kg	Processed products kg	Sales Org kg	Sales Conv kg	Total loss kg	Stock kg	NA																				
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13	IACB 10.1-889 Article 66	ADDENDUM PAGES TO BE INCLUDED	Attached	Not attached	Not applicable	Comment incase NA and Not Attached
		Documents				
		Facility map (for each operation belonging to: stores, sites etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Production Process Diagram: (For each final product a separate one)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Samples of all labels to be used on products	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	To be approved when trade is started
		Book keeping records explaining product flow and traceability. Copy of records kept in computer system, hand written registration documents, input-output balance calculation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Trade was not started yet
		Product and water (if valid) analyses reports.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Trade was not started yet
		Product specification	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Last inspection report and certificate (if the unit has been certified by other agencies)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	First time inspection
		Processor agreement for subcontracted facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		Processor organization chart	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are only 1 person in the office.
		Processor chamber of commerce register document	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		List of processing aids and GMO Free Declarations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		List of raw materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Product list
		List of finished products	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Product list
		List of suppliers purchasing certified products and related certificates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not started yet
		List of cleaning agents used	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		List of pest control material used	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

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## 14 EVALUATION RESULTS

A	Inspector Section: List in this section the points you described as possible deficiency/Point of Attention. (Extend this table to add all points deemed necessary)	Reviewer section: Deficiencies must be reviewed by a different person than the inspector. Name reviewer:			
	Possible Deficiencies "Point of Attention" to be reported:	Evidence Provided Explain shortly evidence provided	Review results of Deficiencies:		
			Complies	No Compliance	Annex No
No 1	<b>7.5.2 Documentation to be prepared and status of the product, etko number to be mentioned.</b>				
No 2	<b>7.5.3 Containers to be prepared by BA and quality responsible person will checks the packing and transport. Required documents like TC to be demanded from the seller.</b>				
No 3	<b>9.1-9.4, 9.5.1, 9.5.3 - Labels to be approved before use</b>				
No 4	<b>10.1: Stock and financial records to be kept by the unit.</b>				

B	Inspector Section: List in this section the points you described as possible nonconformity. (Extend this table to add all points deemed necessary)	Reviewer section: Nonconformities must be reviewed by a different person than the inspector. Name reviewer:			
	Possible Nonconformities to be reported:	Evidence Provided Explain shortly evidence provided	Review results of Nonconformities:		
			Complies	No Compliance	Annex No
No 1					
No 2					
No 3					

IACB TC	EC NOP COR	<b>Organic Processing and Marketing Inspection Report</b> <b>Food &amp; Feed</b> <b>Inspection Report Number: <a href="#">VIP GROUP LLC 3188-2015.ma</a></b>		Doc Nr	OP 01 F 07
			Wine		Date
Transport/Storage/Warehouse			Rev No	02	
Compound Feed Processing			Page	21/22	
Feed&Food Processing					

C	EVALUATION OF THE OPERATION
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Deficiencies are described in Section "Possible Deficiencies to be reported"</li> <li>For deficiencies, a separated "non-compliance" report is issued by ETKO. A first review by ETKO office will indicate to the operator the corrective measures to be implemented as well as a deadline.</li> <li>The deficiencies must be rectified within the deadlines specified in order to continue the certification process.</li> </ul>
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Noncompliances were revealed and are described in Section "Possible Noncompliances to be reported"</li> <li>For non-compliances, a separated non-compliance report is issued by ETKO. A first review by ETKO office will indicate to the operator the corrective measures to be implemented as well as a deadline.</li> <li>ETKO must be informed of the rectification of these noncompliances within the deadlines specified before a decision on certification can be made.</li> </ul>
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Operation meets requirements of IACB Equivalent Standard to Regulations (EC) 834/2007 and 889/2008</li> <li>Certification is recommended</li> </ul>
<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> <li>Operation meets requirements of NOP (National Organic Program, USDA) NOP and COR Canadian Organic Regyme</li> <li>Certification is recommended</li> </ul>
D	REPORTING
<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> <li>The operation / company has received a copy of the inspection report</li> </ul>
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>The operation / company will be sent a copy of the inspection report within the next 30 days.</li> </ul>

Place: **Kiev**

Date **26.09.2015**

Signature Inspector	Signature Responsible for Operation
<b>(b) (6), (b) (7)</b>	<b>Alexey Kachkovskiy</b>

IACB TC	EC NOP COR	<b>Organic Processing and Marketing Inspection Report</b> <b>Food &amp; Feed</b> <b>Inspection Report Number: <a href="#">VIP GROUP LLC 3188-2015.ma</a></b>		Doc Nr	OP 01 F 07	
			Wine		Date	<a href="#">29.08.2015</a>
			Transport/Storage/Warehouse		Rev No	02
			Compound Feed Processing		Page	22/22
			Feed&Food Processing			

Inspector Opinion

**VIP GROUP started for organic operation already in 2014. More consulting activities are done by AK. He has plans to buy and sell organic certified products from the market. Initial product is SF oil, he is planning to trade also other products wheny receive demands. For the moment there is no product yet produced.**

# CERTIFICATION PROPOSAL BELGELENDİRME ÖNERİSİ

<b>Company Name:</b> Müşebbis adı	VIP Group LLC.
<b>Licensee number:</b> Lisans no	ETKO 3188
<b>Address:</b>	9, Boryspilska Str, Kiev, 02099 - UKRAINE

Initial Certification İlk Sertifikalandırma	Recertification	Continuation Devamlılık	YES
<b>Change to certification and reason for change: (Attach Copy of Certificate)</b> Sertifikasyonun değiştirilmesi ve nedeni (Sertifikayı ekleyiniz)			
<b>Change of Address</b> Adres değişikliği		<b>Change of production</b> Üretimde değişiklik	
<b>Change of Name</b> İsim değişikliği		<b>Change of processing</b> İşletmede değişiklik	
<b>Change of products</b> Ürün değişikliği		<b>Change of status</b> Statü değişikliği	YES
		<b>Other (Please state):</b> Diğer (Açıklayınız)	

<b>Standard(s):</b> (To be displayed on certificate) Yönetmelikler (Sertifikada belirtilecek olan)	NOP
<b>Scope of certification</b> Sertifikasyonun kapsamı	<b>Handling Organic products</b> Seeds, grouts, flakes, brans, pasta, flour meal of Barley, Buckwheat, Corn, Millet, Oat, Peas, Rye, Sorghum, Spelt and Wheat; Seeds, oil and cake of Soybean, Lupine, Flax, Mustard, Rapeseed, Pumpkin, Sunflower and Walnut

## RECOMMENDATION OF HEAD INSPECTOR

I declare that this inspection was performed in accordance with the requirements of the ETKO Certification System, and that the inspector has ensured that all production processes and documents have been reviewed. All the non-conformities have been cleared. All documentation as required by the ETKO Certification System is present and correct. I have fully reviewed the Inspection Report and agree with the recommendation for certification. The Client file structure is as specified within the ETKO Procedures and is available for inspection when requested.

Bu kontrolün ETKO Kontrol Sisteminin gerekliliklerine uygun olarak gerçekleştirildiğini, ve kontrolörün üretim ve proses ile ilgili olan bütün işlemleri ve dokümanları kontrol ettiğini beyan ederim. Bütün uygunsuzluklar düzeltici faaliyetlerle kapatılmıştır. ETKO Sertifikasyon Sistemi gereği olan bütün dokümanlar doğru ve mevcuttur. Kontrol raporunu tamamı ile değerlendirdim ve sertifikasyonun önerilmesi için hemfikirim. Müşebbis dosyası ETKO Prosedürlerinde açıklandığı gibi olup istendiğinde kontrol için hazırdır.

<b>Name:</b> İsim	(b) (6), (b) (7)(C)	<b>Signed:</b> İmza	(b) (6)	<b>Date:</b> Tarih	17.12.2015
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## Final Approval – Son Onay

<b>Name</b> İsim	(b) (6), (b) (7)(C)	<b>Signed:</b> İmza	(b) (6)	<b>Date:</b> Tarih	17.12.2015
<b>Authorised Accreditation Status</b> Akreditasyon bilgileri	USDA				
<b>Certificate Validity Date:</b> Sertifika son onay tarihi	31.12.2016	<b>Original Validity Date:</b> Sertifika ilk onay tarihi:		01.12.2014	

# CERTIFICATE

## Certificate of Organic Operation

No: UA-3188D-01.2015.r1.NOP

Issued to

VIP GROUP, LLC. - UKRAINE

9, Boryspilska Str, Building 21 Kiev, 02099, Ukraine

ETKO has performed an inspection, as mentioned in articles of the "NOP regulation Final Rule 7 CFR Part 205", on organic production of agricultural products and indications referring there to on agricultural products and foodstuffs, assigned by the following company. This certificate refers only the organic origin and the equivalence to the NOP Final Rule.

Any reference to the organic production made has to respect the requirements as determined in Subpart D of the rule. Any other rules of labeling as determined by national food acts have to be followed.

### Scopes: HANDLING

100% Organic (&205.301 a);

Product no	Name product		Product Category	Status
1	Barley, grouts,	Seeds, grouts, brans, flakes	A,D,E	Org
2	Buckwheat	Seeds, grouts, flakes	A,D,E	Org
3	Corn	Seeds, grouts, flour meal, flakes	A,D,E	Org
4	Flax	Seeds, oil and cake/expeller	A,D,E	Org
5	Lupine	Seed	A,D,E	Org
6	Millet	Seeds, grouts, flour meal, flakes	A,D,E	Org
7	Mustard	Seeds, oil and cake/expeller	A,D,E	Org
8	Oat	Seeds, grouts, flakes, brans, flour meal	A,D,E	Org
9	Peas	Seeds, grouts, flakes	A,D,E	Org
10	Pumpkin	Kernel	A,D,E	Org
11	Rapeseeds	Seeds, oil and cake/expeller	A,D,E	Org
12	Rye	Seeds, grouts, flakes, brans, pasta, flour meal	A,D,E	Org
13	Sorghum	Seeds	A,D,E	Org
14	Soybean	Seeds, oil and cake/expeller	A,D,E	Org
15	Spelt (wheat)	Seeds, grouts, flakes, brans, pasta, flour meal	A,D,E	Org
16	Sunflower	Seeds, oil and cake/expeller	A,D,E	Org
17	Walnut	Kernel	A,D,E	Org
18	Wheat	Seeds, grouts, flakes, brans, pasta, flour meal	A,D,E	Org

\*Product categories: Unprocessed plant products (A), Processed agricultural products for use as food (D), Processed agricultural products for use as feed (E), Vegetative propagating material and seeds for cultivation (F)

This certificate is valid for the above mentioned products. Certification renewal must be done annually before the anniversary date. Once certified, a production or handling operation's organic certification continues in effect until surrender, suspension or revocation.

Based on the annual inspections, which ETKO performs, this certificate is updated and kept into force.

The certificate must be returned to ETKO on the day of cancellation of the certification contract or on suspension or revocation of the certification


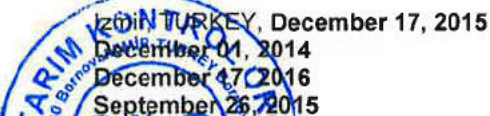
Place and date of issue

Effective date of certification

Next renewal date

Last Inspection date

Izmir TURKEY, December 17, 2015  
December 01, 2014  
December 17, 2016  
September 26, 2015

	 <p>On Behalf of ETKO Fatih AKSOY</p>	<p>ETKO 160 Sok 13/3 35100 Bornova IZMIR - TURKEY T: +902323397606, F: +902323397607 Email: <a href="mailto:info@etko.org">info@etko.org</a>, <a href="http://www.etko.org">www.etko.org</a></p>
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GP 13 R 03 Rev06 (20151203)

The authenticity and validity of this document can be verified on [www.etko.org](http://www.etko.org)



## KONTROL DETAY PLANI INSPECTION DETAILED PLAN ORGANIC

Doküman No	OP 05 F 04
TARİH	21.07.2016
REV. NO.	05
SAYFA	2/4

Operator Name	VIP	Date prepared	09.09.2016
Operator No	3188D-01	Date inspection	07.10.2016
Inspector name	(b) (6), (b) (7)(C)	Signature inspector	(b) (6)
Inspector Assignments Authorized	Ceren Bayazit	Signature Assignments Authorized	(b) (6)
Operator Responsible Name	Alexey Kackhovskiy	Signature Responsible	
<input type="checkbox"/>	We accept the inspector assigned and declare that we did not have any commercial relationship with him/her since last 24 month		
<input type="checkbox"/>	We do not have any family or any other relationship with the assigned inspector to violate confidentiality and neutrality rules.		
<input type="checkbox"/>	I declare as assigned inspector I took the necessary inspection documents, procedures and when valid the latest inspection results of the operator from ETKO.		
Scope	<input type="checkbox"/> TC 27676/2010	<input type="checkbox"/> EC Equivalent IACB St	<input checked="" type="checkbox"/> NOP
	<input type="checkbox"/> BIOSUISSE	<input type="checkbox"/> KANADA/(COR)	<input type="checkbox"/> Diğer
Aim of the inspection	<input type="checkbox"/> Initial inspection	<input checked="" type="checkbox"/> Surveillance	<input type="checkbox"/> Follow up
<input type="checkbox"/> COSMOS	<input type="checkbox"/> TEXTILE OCS	<input type="checkbox"/> TEXTILE GOTS	<input type="checkbox"/> Unannounced
Course of the inspection	Date 06.10.2016 Time	Unit	Comment
Trader/Handler	09.00-09.20	VIP	Opening meeting (20min):
	09.20-11.50		-Traceability, Document and record control (60min), -OCP Evaluation (90 min)
	11.50-12.20		Closing meeting, providing of inspector findings, summary (30min).

NOTE: Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür





## KONTROL DETAY PLANI INSPECTION DETAILED PLAN ORGANIC

Doküman No	OP 05 F 04
TARİH	21.07.2016
REV. NO.	05
SAYFA	1/4

### Dear responsible

ETKO assigned following inspector(s) to realize the inspection as scheduled below. In case of an objection for the inspector and the program ETKO must be informed within 2 days.

You can find below the audit program for your operations. ETKO Auditor(s) will come to your office to start the audit together with your responsible staff for the program you are running. It is very important to have all responsible staff and all valid Quality Management System documentation and records of your production to save time and finish the audit. This will save your time and also cost. Audit will start with opening meeting and then proceed to the site audit to inspect production, handling practices, sampling, record control etc., and finally will finish with Closing Meeting, auditor will summarize the audit results.

### During the audits at least following staff members must be present:

- Producer / Responsible person for production / Program Manager
- Management representative
- If valid, internal inspector who did internal inspections to the producers
- QMS responsible.

### During the audit at least following records must be available and ready for audit:

Traceability records including:

- Harvest quantities
- Production / Processing records
- Stock amounts
- Marketing records and related documents.

### Other documents:

- Internal inspection records
- Internal Audit records
- Analyses results (when valid soil, water, product)
- Records of the previous Nonconformities, corrective actions taken and implementation of the Corrective Actions. (when valid)

### Analyses:

- ETKO use approved laboratories which is listed on the website. In case you have an objection to any of them you must inform ETKO on time (latest during inspection)

If you have any comments and question do not hesitate to contact to us.  
[info@etko.org](mailto:info@etko.org) T:+90-232-3397606 F:+90-232-3397607

NOTE:.. Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür



## KONTROL DETAY PLANI INSPECTION DETAILED PLAN ORGANIC

Doküman No	OP 05 F 04
TARİH	21.07.2016
REV. NO.	05
SAYFA	3/4

No	İşletme – Process & Handling Konu - Subject	Denetleme Inspection		
		Evet Yes	Hayır No	G/D N/A
1	Opening Meeting and presentation of Inspection team. Açılış toplantısı,ETKO ve Denetim ekibinin tanıtılması			
2	Meeting processor - İşletmeciyile görüşme			
3	Regulation present - Yönetmeliklerin mevcudiyeti			
4	Evaluation non conformities - Geçmiş ihlaller ile ilgili görüşme			
5	Inspection processing lines - İşletme hatlarının ziyaretleri			
6	Facility plan, process flow charts – Yerleşim planları, işleme akış şemaları kontrol edilmesi			
7	Store check - Depoların kontrol edilmesi			
8	Hygiene - İşletmenin genel temizliği, hijyen			
9	Contamination possibilities from surrounding - Çevresel etmenlerden bulaşma riski			
10	Facility pest management - İşletmede Zararlı Mücadelesi			
11	Propagation material store - Kullanılan üretim materyalinin depolanması			
12	Production inputs GMO Free Declarations – Üretim girdilerinin ve GMO dan ari belgelerinin incelenmesi			
13	Water used and the source - Kullanılan su ve kaynağı			
14	Waste water and waste water treatment - Atıksu ve arıtma tesisi			
15	Packing, labelling control - Paketleme, etiketleme kontrolü			
16	Documentation control, marketing, incoming, outgoing, loss and stock books – İşletme kayıtları ve pazarlama bilgileri, giriş, çıkış, fire ve stok miktarları.			
17	Sampling for analyses and evaluation of the results – Analiz için örnekleme ve tahlil sonuçlarının incelenmesi			
18	Separation of organic and in conversion from conventional – İşletmede Organik ve geçiş ürünlerinin normal ürünlerden ayrımı			
19	Transport of goods to processing unit - Ürünün proses yerine ulaştırılması			
20	Sale and transport system to the buyer - Ürünün alıcıya satılması ve taşıma şekli			
21	Training of the personnel dealing with organic – İşletmede çalışanların organik ürünlerle ilgili eğitimi			
22	Inspection of certified goods by other CBs – Diğer kuruluşlardan sertifikalı ham ve işlenmiş ürünlerle ilgili kontroller			
23	<b>Quality Management System (If present) – Critical Control Points</b> İşletmeye ait yürütülen Kalite Yönetim Sistemi (mevcut ise) – <b>Kritik Kontrol Noktaları</b>			
24	Product specifications – Ürün Spesifikasyonları			
25	<b>Control of usage Of Logo, Licences, Conformity Marks</b> <b>Logoların, Lisansların, Uygunluk İşaretinin Kullanımının Kontrolü</b>			
26	Closing meeting and reporting of results Kapanış toplantısı, Uygunsuzlukların sunulması ve Raporlama			

NOTE:.. Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür

**KONTROL DETAY PLANI**
  
**INSPECTION DETAILED PLAN ORGANIC**

Doküman No	OP 05 F 04
TARİH	21.07.2016
REV. NO.	05
SAYFA	4/4

No	Farm Production – Zirai Üretim Konu – Subject	Denetleme Inspection		
		Evet Yes	Hayır No	G/D N/A
1	Opening Meeting and presentation of Inspection team. Açılış toplantısı,ETKO ve Denetim ekibinin tanıtılması			
2	Meeting producer - Üreticiyle görüşme			
3	Regulations present - Yönetmeliklerin mevcudiyeti			
4	Evaluation non conformities - Geçmiş ihlaller ile ilgili görüşme			
5	Visiting production fields - Üretim yerlerinin ziyaretleri			
6	Inspection maps - Haritaların kontrol edilmesi			
7	Transfer of hives or animal - Hayvanların – Kovanların başka yerlere götürülmesi			
8	Inspection stables - Barınakların kontrol edilmesi			
9	Feeding animal – bees - Hayvanların - Kovanların beslenmesi			
10	Environmental contamination possibilities - Çevresel etmenlerden bulaşma riski			
11	Contamination from neighbours Komşulardan bulaşma riski			
12	Propagation material check - Kullanılan üretim materyalinin genel durumu			
13	Situation pest-disease and management - Hastalık – Zararlı Durumu ve Mücadelesi			
14	Land tillage, fertilisation - Toprak işleme, gübreleme veya besleme metodu			
15	Irrigation and source of water - Sulama şekli ve su kaynakları			
16	Harvest time and method - Hasat zamanı, şekli			
17	Post-harvest processes such as handling, transport, store, drying etc. Hasat sonrası işlemler. İlk process, taşıma, depolama, paketleme etiketleme vs.			
18	Stores situation - Depoların genel durumu			
19	Records of producers and marketing - Üretici kayıtları ve pazarlama bilgileri			
20	Sampling for analyses - Analiz için örnekleme			
21	Separation organic – in conversion - Organik ve geçiş ürününün ayırımı			
22	Transport products to processor - Ürünün proses yerine ulaştırılması			
23	Marketing system to buyers –Ürünün alıcıya satılması şekli			
24	Üreticiye ait mevcut Kalite Yönetim Sistemi (mevcut ise)			
25	Control of usage Of Logo, Licences, Conformity Marks Logoların, Lisansların, Uygunluk İşaretinin Kullanımının Kontrolü			
26	Closing meeting and reporting of results Kapanış toplantısı, Uygunsuzlukların sunulması ve Raporlama			

NOTE:.. Inspector assigned for this particular audit must receive documents required from ETKO at least 2 days before the audit day. Minimum documents are the checklists, Non conformity forms, previous audit documents (if applicable) and current version of the procedure(s), standard / regulation. For this reason inspector consult the application department.

Hazırlayan: KYS Sorumlusu Onaylayan: Genel Müdür

<b>APPLICATION FORM</b> 160 Sokak 13/3 35040 Bornova – İzmir Tel: +90-232-3397606, Fax: 3397607, info@etko.org	<b>Doc Nr</b>	GP 01 F 01
	<b>Date</b>	25.05.2015
	<b>Rev Nr</b>	00
	<b>Page</b>	1/4

Name Applicant	VIP Group LLC.		
Address	9, Boryspilska Str, Kiev, 02099, Ukraine		
Invoice Information	VIP Group LLC. AB "Express Bank", Kiev MFO (b) (4), code EDRPOU (b) (4) Account No (b) (4) UAH		
Tel/Fax/Mobile Phone	Mob.: (b) (6)		
e-mail /website	akachkovskiy@ukr.net		
Applicant contact person	Alexey Kachkovskiy	*Signature	
Date	13.09.2015		

**\*This form should be signed by a duly authorized person.**

<b>Certification seek for: Indicate which regulations you want to be certified</b>			
TC 27676 <input type="checkbox"/>	Canadian Org. Reg COR <input type="checkbox"/>	NOP <input checked="" type="checkbox"/>	
IACB "Equivalent EC Regulation" <input type="checkbox"/>	Other: <input type="checkbox"/>		
<b>Please indicate if you seek for recertification</b>	<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input checked="" type="checkbox"/>	

**Indicate the language that producers and processors able to communicate:** In case there is no possibility to find inspector who is able to communicate with the local language, a translator should be provided by the applicant.

Turkish     English     French     Russian     Romanian   
 Bulgarian     Arabic     Serbian     Persian     Other:

1	Scope of Certification: Mark the options certification deemed for	
A	Unprocessed plant products	<input checked="" type="checkbox"/>
B	Organic Livestock or unprocessed livestock products	<input type="checkbox"/>
C	Aquatic products	<input type="checkbox"/>
D	Processed agricultural products as food	<input checked="" type="checkbox"/>
E	Processed agricultural products as feed	<input checked="" type="checkbox"/>
F	Propagation Material / Nursery (seedlings, young plant)	<input type="checkbox"/>
G	Wild collection	<input type="checkbox"/>
H	Beekeeping	<input type="checkbox"/>
I	Inputs for agriculture	<input type="checkbox"/>
J	Inputs for processing	<input type="checkbox"/>

<b>2- Previous Certification:</b>				YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/>	
<b>Indicate below according to which regulation / standard you were certified</b>					
Regulation	EU/Equivalent IACB	NOP	COR	TC 27676	Other:
Name of the Certifier	ETKO				
Certificates issued	YES				
Indicate if your application / certification was denied / refused / sanctioned					
Explain reason of denial / sanction					
Indicate corrective actions taken					

<b>3-Type of Production</b>	
Individual farm	<input type="checkbox"/>
Producer group	<input type="checkbox"/>

<b>4-For Individual Farms Indicate Production Areas for Organic &amp; Conventional Production:</b> Indicate below table land measures, incase livestock how many animals, species. Please also fill in the columns for conventional land, premises not included for certification. The land, premise and equipment should be identified and	<b>Since which year this farm was certified</b>
--	---